

16 May 2024

**DR. MOISES NEIL V. SERENO**

Vice President for Planning, Resource Generation & Auxiliary Services  
Visayas State University  
Visca, Baybay City, Leyte

Sir:

Greetings!

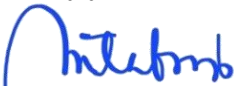
My name is Marcelo T. Abrera, Jr., a licensed Civil Engineer, Master Plumber, and an accredited CPES Evaluator. I am 35 years old, and currently working as an instructor in the Department of Civil Engineering. Since 2020, I have also been appointed as OIC Head of the Infrastructure Project Development, Management, and Monitoring Office. Since 2021, I have been serving as a Director for the Planning and Infrastructure Project Development and Monitoring Office. Since 2022, I have been tasked to supervise the VSU-CPES Implementing Unit. Lastly, since 2023, I have been appointed as Chairman of the VSU Inspectorate Team.

I am writing to express my intention to apply for the position of Project Development Officer III in the Office of the Vice-President for Planning, Resource Generation, and Auxiliary Services. With my work experience of more than a decade of being a Civil Engineer, I am confident that I will be able to serve better the Visayas State University with regards to planning and infrastructure development.

Please find the attached copy of my resume.

Thank you so much and more power.

Respectfully yours,



**ENGR. MARCELO T. ABRERA, JR.**

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