

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	ESLOPOR		
FIRST NAME	MARGRAF VON JEAN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GODOY		
3. DATE OF BIRTH (mm/dd/yyyy)	MARCH 21, 2000	6. CITIZENSHIP  If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TACLOBAN CITY, LEYTE		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	7. RESIDENTIAL ADDRESS	999 P. CAMASIN House/Block/Lot No. Street POBLACION DISTRICT 4 Barangay Subdivision/Village LEYTE LA PAZ Province City/Municipality 6508
7. HEIGHT (m)	170 CM	8. PERMANENT ADDRESS	999 P. CAMASIN House/Block/Lot No. Street POBLACION DISTRICT 4 Barangay Subdivision/Village LEYTE LA PAZ Province City/Municipality 6508
8. WEIGHT (kg)	74 KG		
9. BLOOD TYPE	O+		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	121294371022	12. PHILHEALTH NO.	13. SSS NO.
12. PHILHEALTH NO.	13-025586388-7		
13. SSS NO.	06-4456998-1		
14. TIN NO.	606-069-420-00000	19. TELEPHONE NO.	N/A
15. AGENCY EMPLOYEE NO.	N/A	20. MOBILE NO.	+63 999 902 4261
		21. E-MAIL ADDRESS (if any)	margraf.eslopor@gmail.com

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	ESLOPOR		
FIRST NAME	MARLON	NAME EXTENSION (JR., SR)	
MIDDLE NAME	LUMEN		
25. MOTHER'S MAIDEN NAME			
SURNAME	GODOY		
FIRST NAME	JENNIFER		
MIDDLE NAME	MORQUIANOS	(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LA PAZ CENTRAL SCHOOL	N/A	2006	2012	N/A	2012	N/A
SECONDARY	DULAG NATIONAL HIGH SCHOOL VISAYAS STATE UNIVERSITY	HUMANITIES AND SOCIAL SCIENCES	2012 2016	2016 2018	N/A	2016 2018	8 <sup>TH</sup> HONOR WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS DEVELOPMENT COMMUNICATION	2018	2022	N/A	2022	MAGNA CUM LAUDE
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/22/2024
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IV. CIVIL SERVICE ELIGIBILITY								
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)			
					NUMBER	Date of Validity		
	CAREER SERVICE ELEGIBILITY - PD 907 HONOR GRADUATE ELIGIBILITY	N/A	07/31/2023	CIVIL SERVICE COMMISSION-REGIONAL OFFICE VIII, PALO, LEYTE	N/A	N/A		
(Continue on separate sheet if necessary)								
V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
	From	To						
	11/31/2023	PRESENT	SOCIAL ENGAGEMENT COORDINATOR (SUPERVISOR, SOCIAL ENGAGEMENT AND SOCIOECONOMIC SURVEY)	PROJECT TARSIER	31,320	13	CONTRACTUAL	N/A
	09/20/2022	11/30/23	SOCIAL ENGAGEMENT OFFCIER (TEAM LEADER, SOCIAL ENGAGEMENT TEAM)	PROJECT TARSIER	25, 300	24-08	CONTRACTUAL	N/A
	02/17/2022	06/30/2022	SCIENCE RESEARCH ASSISTANT	VSU-OFFICE OF THE DIRECTOR FOR RESEARCH- KNOWLEDGE MANAGEMENT UNIT	8,400	N/A	CONTRACT OF SERVICE	N/A
	11/2022	01/20/23	PRODUCTION ASSISTANT	VSU-UNIVERSITY INTEGRATED MEDIA CENTER	N/A	N/A	INTERNSHIP PROGRAM	N/A
	2020	PRESENT	FREELANCE ONLINE WRITER / COMMISSIONED WRITER	N/A	N/A	N/A	N/A	N/A
	2020	PRESENT	FREELANCE GRAPHIC ARTIST	N/A	N/A	N/A	N/A	N/A
	2020	PRESENT	FREELANCE TUTOR	N/A	N/A	N/A	N/A	N/A
(Continue on separate sheet if necessary)								
SIGNATURE					DATE		01/22/2024	

**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	AMARANTH (OFFICIAL STUDENT MEDIA ORGANIZATION OF VSU)	2019	2022	N/A	EXECUTIVE EDITOR
	DEVELOPMENT COMMUNICATOR'S SOCIETY (DeCSO)	2019	2021	N/A	PRESIDENT
	COLLEGE OF AGRICULTURE AND FOOD SCIENCES - SUPREME STUDENT COUNCIL (CAFS-USSC)	2019	2021	N/A	BOARD MEMBER
	HINGYAP PH	2020	PRESENT	N/A	VOLUNTEER
	TEAM SUNGKIP	2019	2020	N/A	VOLUNTEER
	UNIVERSITY INTER-DORM STUDENT BODY	2018	2019	N/A	PRESIDENT

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	BASIC LIFE SUPPORT AND FIRST AID TRAINING	09/06/23	09/08/23	24 HRS	TECHNICAL	SOUTHERN LEYTE PROVINCIAL HEALTH OFFICE AND PROJECT TARSIER
	DEFENSIVE MOTORCYCLE DRIVING	08/30/23	09/01/23	24 HRS	TECHNICAL	PHRMA CORP. AND PROJECT TARSIER
	HEALTH, SAFETY, SECURITY, AND ENVIRONMENT TRAINING	02/21/23	02/23/23	24 HRS	N/A	SHELL PHILIPPINES CORP. AND PROJECT TARSIER
	ASIA PACIFIC COMMUNICATION CONFERENCE	11/24/23	11/25/22	N/A	N/A	FAR EASTERN UNIVERSITY
	TOP YOUNG LEADER'S FORUM	11/11/19	11/12/19	N/A	N/A	UNITED NATIONS DEVELOPMENT PROGRAM AND SM CORP
	2019 SOCIAL GOOD SUMMIT	09/21/2019	09/21/2019	N/A	N/A	RAPPLER AND DE LA SALLE UNIVERSITY
	2019 ENTERPRISE DESIGN THINKING COMPETITION	08/25/19	08/25/19	N/A	N/A	UNITED NATIONS DEVELOPMENT PROGRAM AND ORMOC CITY LGU




(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	WRITING / JOURNALISM (NEWS, FEATURE, OPINION, SCIENCE WRITING, MINUTES, AND REPORTS PREPARATION)		N/A		N/A
	GRAPHIC DESIGN		N/A		N/A
	VIDEO AND AUDIO EDITING		N/A		N/A
	PHOTOGRAPHY / POST-PRODUCTION EDITING		N/A		N/A
	MICROSOFT PACKAGE		N/A		N/A
	PUBLIC SPEAKING AND COMMUNITY /STAKEHOLDER ENGAGEMENT		N/A		N/A
	LANGUAGE FLUENCY (FLUENT IN ENGLISH, FILIPINO/TAGALOG, BISAYA/CEBUANO, AND WARAY-WARAY)		N/A		N/A
	LANGUAGE TRANSLATION (ENGLISH TO FILIPINO/TAGALOG, ENGLISH TO BISAYA, AND ENGLISH TO WARAY-WARAY)		N/A		N/A
	SOCIAL MEDIA MANAGEMENT/CONTENT CREATION		N/A		N/A

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>		<b>DATE</b>	01/22/2024
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Persons not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ROTACIO S. GRAYOSO</td> <td>VSU, BAYBAY CITY, LEYTE</td> <td>0933 516 2964 / 0927 633 3892</td> </tr> <tr> <td>ULDERICO B. ALVIOLA</td> <td>VSU, BAYBAY CITY, LEYTE</td> <td>0933 516 2964</td> </tr> <tr> <td>ARTURO E. PASA</td> <td>VSU, BAYBAY CITY, LEYTE</td> <td>563-7552</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ROTACIO S. GRAYOSO	VSU, BAYBAY CITY, LEYTE	0933 516 2964 / 0927 633 3892	ULDERICO B. ALVIOLA	VSU, BAYBAY CITY, LEYTE	0933 516 2964	ARTURO E. PASA	VSU, BAYBAY CITY, LEYTE	563-7552
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<p>Government Issued ID (i.e. Passport, CGIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government issued ID: DRIVERS LICENSE</p> <p>ID/Passport No: HD7-20-005937</p> <p>Date/Place of Issuance: 03/21/2016 - TACLOBAN CITY</p>	<p style="text-align: center;">           Signature (Sign inside the box)          01/22/2024          Date Accomplished       </p>												
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>SUBSCRIBED AND SWORN to before me this <u>SEP 11 2023</u> at <u>ATTY. LYLWYN M. OYD A. IM</u></p> <p>Doc No. <u>366</u></p> <p>Page No. <u>75</u></p> <p>Book No. <u>1</u></p> <p>Series of <u>2023</u></p> </div> <div style="width: 45%; text-align: center;"> <p>NOTARY PUBLIC</p> <p>Commission No. 2023-17</p> <p>Until December 31, 2024</p> <p>Roll of Attorneys No. 86255</p> <p>IBP O.R. No. 119816, 05/05/2023</p> <p>PTR No. <u>Patron Administering Oath</u></p> </div> </div>													
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>affiant exhibiting his/her validly issued government ID as indicated above.</p> </div> <div style="width: 45%; text-align: center;">           PHOTO            Right Thumbprint       </div> </div>													