

Republic of the Philippines  
Department of Education  
Region VIII (Eastern Visayas)  
**DIVISION OF BAYBAY CITY**  
Baybay City, Leyte

SPECIAL ORDER No. 079  
Series 2021

TO : **IMEE ROSE ESTREMOS**  
Learner Support Aide


FROM : **RAUL D. AGBAN, Ed. D.**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

SUBJECT : NOTICE OF DISTRICT ASSIGNMENT

DATE : January 4, 2021

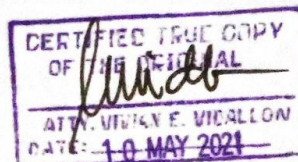
1. Consistent with DepEd Order No. 32, s. 2021, "Guidelines on the Engagement of Services of Learning Support Aides to Reinforce the Implementation of the Basic Education Learning Continuity Plan in the Time of COVID-19 Pandemic", dated October 15, 2020, you are hereby assigned to **Baybay IV District as Learner Support Aide (LSA)** from January 4, 2021 until June 30, 2021.
2. You are directed to adhere consciously the Job Functions and Nature of Engagement as stated in that D.O. and in the provisions stipulated in the Contract-of-Service duly signed.
3. For your strict compliance and guidance.

Conforme:

  
**IMEE ROSE ESTREMOS**

Copy Furnished:

HRMO





Republic of the Philippines  
Department of Education  
**SCHOOLS DIVISION OF BAYBAY CITY**  
Baybay City, Leyte



CIVIL SERVICE COMMISSION NO. 008  
LEYTE FIELD OFFICE II  
PALO, LEYTE

RECEIVED:

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

NAME &amp; SIGNATURE: \_\_\_\_\_

POSITION: \_\_\_\_\_

Mr./Mrs./Ms. : IMEE ROSE B. ESTREMOS

You are hereby appointed as Teacher I (SG/JG/PG 11)  
(Position Title)

under Substitute status at the Baybay National High School

with a compensation rate of Twenty-three Thousand Eight Hundred Seventy-seven Pesos Only (P 23,877.00)

pesos per month.

The nature of this appointment is Original vice Janica D. Tigol  
(Original, Promotion, etc.)

who is on Maternity Leave with Plantilla Item No. TCH2-540204-2020  
(Transferred, Retired, etc.)


Page 10 of 19

This appointment shall take effect on the date of signing by the appointing officer/authority.

From October 5, 2021 to January 10, 2022.

Very truly yours,

*3 months*

  
CARMELINO P. BERNADAS, Ph.D., CESO VI  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent  
Appointing Officer/Authority

10-05-2021  
Date of Signing

CSC ACTION:

Authorized Official

CIVIL SERVICE COMMISSION  
LEYTE FIELD OFFICE II  
PALO, LEYTE

RELEASED:

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

RELEASING OFFICER: \_\_\_\_\_





Republic of the Philippines  
Department of Education  
SCHOOLS DIVISION OF BAYBAY CITY  
Baybay City, Leyte



CIVIL SERVICE COMMISSION  
LEYTE FIELD OFFICE II  
PALO, LEYTE

RECEIVED:

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

NAME & SIGNATURE: \_\_\_\_\_

POSITION: \_\_\_\_\_

Mr./Mrs./Ms. : IMEE ROSE B. ESTREMOS

You are hereby appointed as Teacher III (SG/JG/PG 13 )  
(Position Title)

under Substitute status at the Baybay National High School

with a compensation rate of Twenty-nine Thousand Seven Hundred Ninety-eight Pesos Only (P 29,798.00 )  
pesos per month.

The nature of this appointment is Reemployment vice Victoria Lou H. Mones  
(Original, Promotion, etc.)

who is on Maternity Leave with Plantilla Item No. TCH3-540800-2022  
(Transferred, Retired, etc.)

Page 9 of 21

This appointment shall take effect on the date of signing by the appointing officer/authority.

From March 7, 2022 to June 19, 2022.

Very truly yours,

CARMELINO P. BERNADAS, PhD, CESO V  
Schools Division Superintendent  
Appointing Officer/Authority

DEP. ED BAYBAY CITY DIVISION  
CERTIFIED PHOTOCOPY  
FROM THE ORIGINAL  
DATE: 3/30/22  
BY: Josephus Anthony T. Doerna  
ADMINISTRATIVE OFFICER

03-07-2022  
Date of Signing

CSC ACTION:

Authorized Official

CIVIL SERVICE COMMISSION  
LEYTE FIELD OFFICE II  
PALO, LEYTE

RELEASED:

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

RELEASING OFFICER: \_\_\_\_\_

Republic of the Philippines  
Department of Education  
Region VIII  
SCHOOLS DIVISION OF BAYBAY CITY

**SPECIAL ORDER**

No. 022 s. 2022

TO: **MS. IMEE ROSE B. ESTREMOS**  
30 de Diciembre Street, Baybay City, Leyte

FROM: **CARMELINO P. BERNADAS, Ph. D., CESO VI**  
Schools Division Superintendent

SUBJECT: **NOTICE OF ASSIGNMENT**

DATE: **March 07, 2022**

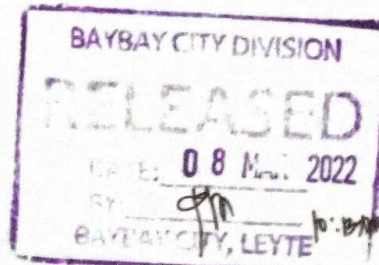
1. In view of the identified vacancy and your qualifications, you are hereby **appointed** as **Substitute Secondary School Teacher I** (vice: Victoria Lou H. Mones who is on maternity leave) in this Schools Division. You are hereby advised of your assignment at Baybay National High School, 30 de Diciembre Street, Baybay City, Leyte, effective **March 07, 2022 to June 19, 2022**. You shall perform the duties and responsibilities attached to your position as such other related functions as may be assigned;
2. A report of your First Day of service must be submitted to the office;
3. Please be guided accordingly.

CONFORME:

**IMEE ROSE B. ESTREMOS**  
Teacher - I

Copy furnished:

SDS/ASDS  
School Head  
Planning Unit  
HRMO Section  
Accounting Section







Republic of the Philippines  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

in

## BREAD AND PASTRY PRODUCTION

is awarded to

**IMEE ROSE B. ESTREMOS**

*for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:*

**CODE NO.**

500311105  
500311106  
500311107  
500311108

**BASIC COMPETENCIES**

Participate in workplace communication  
Work in a team environment  
Practice career professionalism  
Practice occupational health and safety procedures

**CODE NO.**

TRS741379  
TRS741380  
TRS741342  
TRS741344  
TRS741343

**CORE COMPETENCIES**

Prepare and produce bakery products  
Prepare and produce pastry products  
Prepare and present gateaux, tortes and cakes  
Prepare and display petits fours  
Present deserts

**CODE NO.**

TRS311201  
TRS311202  
TRS311203  
TRS311204  
TRS311205

**COMMON COMPETENCIES**

Develop & update industry knowledge  
Observe workplace hygiene procedures  
Perform computer operations  
Perform workplace safety practices  
Provide effective customer service

Signature of the certificate holder  
Certificate No. **18083702015652**

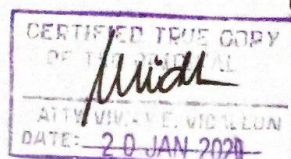
Issued on : **June 3, 2018**  
Valid until: **June 2, 2023**

EIB-84-554-08037-001



CLN-NQ-3088937

**GUILING A. MAMONDIONG**  
Director General



**ESTREMOS, IMEE ROSE B.**



FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION  
Baybay, Leyte, Incorporated



presents this

# Certificate of Training

IMEE ROSE B. ESTREMOS

for having satisfactorily completed the program in

**BREAD AND PASTRY PRODUCTION NCII**

**(141 hours)**

from **April 19, 2018 – May 26, 2018**

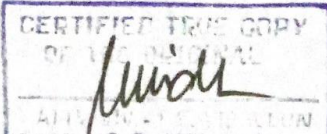
Given this 1<sup>st</sup> day of August, 2018 at **FCIC, Baybay City, Leyte**

*Sister M. Elenor Egan, O.S.F.*  
**SISTER M. ELENOR EGAN, O.S.F.**  
School Registrar  
Franciscan College of the Immaculate Conception  
Baybay, Leyte, Incorporated

*Sister M. Maribel Piangco, OSF*  
**SISTER M. MARIBEL PIANGCO, OSF**  
School Directress  
Franciscan College of the Immaculate Conception  
Baybay, Leyte, Incorporated

## UNIT OF COMPETENCIES

- BASIC COMPETENCIES**
- Participate in Workplace communication
  - Work in a team environment
  - Practice career professionalism
  - Practice occupational health & safety procedures
- COMMON COMPETENCIES**
- Develop and Update Knowledge
  - Observe Workplace Industry Hygiene Procedure
  - Perform Computer Operations
  - Provide Effective Customer Service
- CORE COMPETENCIES**
- Prepare and Produce Bakery Products
  - Prepare and Produce Pastry Products
  - Prepare and Present Gateaux, Tortes and Cakes
  - Prepare and Display Petits Four
  - Present Desserts





Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER VIII**  
VSU, Visca, Baybay City, Leyte

awards this



# Certificate of Completion

to

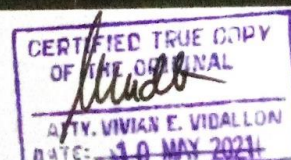
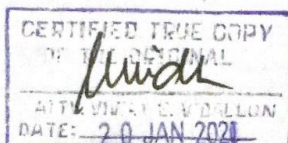
**IMEE ROSE B. ESTREMOS**

for successfully completing the  
**Training of Trainers on Module on Sustainable Agriculture**  
held on October 2-6, 2017 at ATI-RTC 8, Visca, Baybay City, Leyte

Given this 6th day of October 2017.

*Vilma M. Patindol*  
**VILMA M. PATINDOL, Ph.D.**  
Center Director

*Dieter Nill*  
**DIETER NILL Ph.D.**  
Project Manager, GIZ  
Eschborn, Germany





TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY  
Special Training for Employment Program (STEP)

Presents this

**SCHOLARSHIP GRANT**

**STEP-SG-215024**

to

**IMBE B. ESTREMOS**

Name of Scholar

This entitles the bearer to a **Scholarship Grant** under the Special Training for Employment Program.

This Scholarship Grant is being issued this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Address : # 464 30 de Diciembre St., Baybay City, Leyte  
Course/Qualification : Produce Organic Fertilizer Leading to OAP NC II  
Training Duration : 11 days  
Effectivity : Oct. 03 - Oct. 16, 2019

Special Training for Employment Program (STEP) is implemented by TESDA.

**CERTIFIED TRUE COPY FROM THE ORIGINAL**

**SEC. ISIDRO S. LAPENA, PhD., CSEE**

Director General

Important: This coupon is non-transferable, not for sale and valid only for the above beneficiary  
May, 2021 at Baybay City, Leyte, Philippines.

**SCHOLAR'S COPY**

Doc. No. 1721  
Page No. 12  
Book No. II  
Series of 2021.

**ATTY. STEPHEN J. M. CAMPADONG**  
Public Attorney I  
Pursuant to R.A. 9406





TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY  
GODOY'S ORGANIC LAND DIVERSIFICATION FARM SCHOOL  
BRGY. KAN-IPA BAYBAY CITY, LEYTE  
CTPR. NO. 20180837213068 Date Issued: Oct. 17, 2018



*present this*

# Certificate of Training

to

*Ence Rose B. Extremas*

for having satisfactorily completed the program in

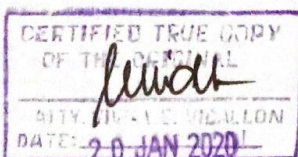
**Produce Organic Fertilizer**  
**(Leading to Organic Agriculture Production NCII)**  
**(88 hours)**

from **October 03 – October 16, 2019**

  
**LORETO P. GODOY**  
School Owner/Lead Trainor

  
**LORETA D. BANARIO**  
Leyte Provincial Director, TESDA

S.O # 0837-AFFOAP212-0648-2019  
Dated: November 27, 2019





Republic of the Philippines  
Department of Education  
Region VIII (Eastern Visayas)  
Baybay City Division

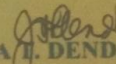


**BAYBAY NATIONAL HIGH SCHOOL**  
*Baybay City, Leyte*

## CERTIFICATE OF APPEARANCE

THIS IS TO CERTIFY that IMEE ROSE B. ESTREMOS had been in Baybay National High School, MARCH 13, 2021

Purpose/s: ASSIST THE SCHOOL-BASED 2ND  
GRADING PORTFOLIO DAY SY 2020-2021

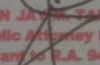
  
**JULIETA T. DENDEN, Ed.D.**  
Principal IV

CERTIFIED TRUE COPY FROM THE ORIGINAL

  
**IMEE B. ESTREMOS**

SUBSCRIBED AND SWORN to before me this 10<sup>th</sup> day of May, 2021 at Baybay City, Leyte, Philippines.

Doc. No. 1719  
Page No. 11  
Book No. II  
Series of 2021.

  
**ATTY. STEPHEN JAY R. TAMPADONG**  
Public Attorney I  
Pursuant to R.A. 9406





Republic of the Philippines  
Department of Education  
Region VIII ( Eastern Visayas )  
Baybay City, Division

BAYBAY NATIONAL HIGH SCHOOL  
Baybay City, Leyte



Award this

# CERTIFICATE OF APPRECIATION

to

IMEE ROSE ESTREMOS

for her exemplary effort as *Member of the Technical Working Group* during the  
One-Day School-Based Teacher Induction Program held at Baybay National High  
School, Baybay City, Leyte.

Given this 29th day of January 2021 at Baybay National High School  
Baybay City, Leyte.

*Emerita L. Bastasa*  
EMERITA L. BASTASA  
TIP Coordinator

*Edna B. Ramirez*  
EDNA B. RAMIREZ  
L & D Coordinator

*Julietta T. Dindan, Ed.D.*  
JULIETTA T. DINDAN, Ed.D.  
School Principal IV

CERTIFIED TRUE COPY FROM THE ORIGINAL

*Imee B. Estremos*  
IMEE B. ESTREMOS

SUBSCRIBED AND SWORN to before me this 29th day of  
May, 2021 at Baybay City, Leyte, Philippines.

*Stephen Jay M. Capadone*  
STEPHEN JAY M. CAPADONE  
Public Notary I  
Punong to R.A. 9400



You and I  
in  
Nurturing Learners



Republic of the Philippines  
Department of Education  
Region VIII  
Schools Division Office - Baybay City  
Diversion Road, Gaas, Baybay City, Leyte

## Certificate of Appearance

This is to certify that **IMEE ROSE B. ESTREMOS** of \_\_\_\_\_  
attended the CAPACITY BUILDING FOR LEARNER SUPPORT AIDE IN THE NEW NORML Seminar at the  
Baybay City Division Office Conference Hall, Diversion Road, Brgy. Gaas, Baybay City, Leyte  
on March 12, 2021.

  
**JOSEPHUS ANTHONY T. DUENA** TRUE COPY FROM THE ORIGINAL  
Administrative Officer V

  
**IMEE B. ESTREMOS**

SUBSCRIBED AND SWORN to before me this 10<sup>th</sup> day of  
May, 2021 at Baybay City, Leyte, Philippines.

Doc. No. 1722  
Page No. 12  
Book No. II  
Series of 2021.

  
**ATTY. STEPHEN J. M. LAMPADONG**  
Public Attorney I  
Pursuant to R.A. 9406





Republic of the Philippines  
Department of Education  
Region VIII (Eastern Visayas)  
Baybay City Division  
BAYBAY NATIONAL HIGH SCHOOL  
Baybay City, Leyte



# Certificate of Recognition

is awarded to

**IMEE ROSE B. ESTRAMOS**

For his/her exemplary effort as part of the **TECHNICAL WORKING GROUP** which contributed to the successful conduct of the FIVE-DAY DISTRICT-BASED IN-SERVICE TRAINING ON RPMS, ICE PLAN CRAFTING AND LAS MAKING AND OTHER PROFESSIONAL DEVELOPMENT FOR BAYBAY NATIONAL HIGH SCHOOL TEACHING PERSONNEL on March 15-19, 2021 at Baybay NHS, Baybay City, Leyte

Given this 19th day of March, 2021  
at Baybay National High School, Baybay City, Leyte.

**EDNA B. RAMIREZ**  
Edna B. Ramirez

**CRISANTO O. ESCASINAS JR.**  
Assistant Principal

**JULIETA T. DENDEN, EdD**  
Principal

You and I in nurturing learners



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
LEYTE

Reference No. 210837- 121


## CERTIFICATION

THIS IS TO CERTIFY that **Ms. Imee Rose Estremos** served the Philippine Statistics Authority (PSA), during the following operations/activities:

<u>Name of Activity</u>	<u>Designation</u>	<u>Inclusive Dates</u>
4 <sup>th</sup> Level Training on 2020 Census of Population and Housing (CPH)	Enumerator	August 10-14, 2020
2020 Census of Population and Housing (CPH) Enumeration	Enumerator	September 1-13, 2020

This certification is issued upon the request of the interested party for whatever legal purpose it may serve.

Issued this 21<sup>st</sup> day of January 2021 at PSA – Leyte Provincial Statistical Office, Tacloban City, Leyte.

  
**SHERYL ANN A. JAMISOLA**  
Chief Statistical Specialist



Leyte SR Building, 2<sup>nd</sup> floor, Artemio Mate Ext., Tacloban City  
Contact Number: (053) 832-1495  
Email address: psaleyte@yahoo.com