

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **MARK ANTHONY PASTORIL**, **ADMINISTRATIVE AIDE III** of the **LGU, ALBUERA**, (**MUNICIPAL TREASURER'S OFFICE**), commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July 01, 2023 to December 31, 2023**.

APPROVED BY:
MARITES M. COSTAN
MUNICIPAL TREASURER-OIC

Signature of Employee
 Date: **DECEMBER 11, 2023**

- R 5 - Outstanding
- A 4- Very Satisfactory
- T 3 - Satisfactory
- I 2 - Unsatisfactory
- N 1- Poor
- G

MAJOR FINAL OUTPUT (Note: Please add rows to MFOs if necessary)	SUCCESS INDICATORS (Targets + Measures) (Note: Please add rows to MFOs if necessary)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
			Q	E	T	Ave	
MFO1:							
1. Updated record of Collection.	Record 10,000 payment receipts to customer's ledgers.	Posted 14,206 payment receipts to customer's ledger.	5	4	4	4.33	6 months accomplishment
2. Prepare Monthly Report of Collection (Prior and Current Month).	6 Monthly Collection Summary prepared within 30 minutes with no errors.	6 Monthly Collection Summary prepared within 10 minutes with no errors.	3	4	4	3.67	
3. Prepare Monthly Report of Collectibles (For the Month and as of Month End).	Monthly Report of Collectibles (for the Month and as of Month End) prepared within 30 minutes with no errors.	Monthly Report of Collectibles (For the Month and as of Month End) prepared within 20 minutes with no errors.	4	4	4	4.00	
TOTAL RATING:						12.00	
FINAL AVERAGE RATING:						4.00	

Rater's Comment and Recommendation for Development Purposes or Rewards/Promotion

The above rating has been discussed with me by my Immediate Supervisor


MARK ANTHONY PASTORIL

(Name & Signature of the Ratee)

Position: ADMIN. AIDE III

Date: December 11, 2023


MARITES M. COSTAN

(Name & Signature of the Rater)

Position: MUNICIPAL TREASURER-OIC

Date:

Final Rating by the Office Head:

SIXTO B. DELA VICTORIA

(Name & Signature of the Office Head)

Municipal Mayor

Date:

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **MARK ANTHONY PASTORIL**, **ADMINISTRATIVE AIDE III** of the **UGU ALBUERA** (**MUNICIPAL TREASURER'S OFFICE**), commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 01, 2024 to June 30, 2024.

Name:	FLORDELIZ A. PARRA	APPROVED BY:	
Position:	MUNICIPAL TREASURER		

Signature of Employee
Date: **JULY 08, 2024**

- R** 5 - Outstanding
A 4 - Very Satisfactory
T 3 - Satisfactory
I 2 - Unsatisfactory
N 1 - Poor
G

MAJOR FINAL OUTPUT (Note: Please add rows to MFOs if necessary)		SUCCESS INDICATORS (Targets + Measures) (Note: Please add rows to MFOs if necessary)		ACTUAL ACCOMPLISHMENTS		RATING				REMARKS
MFO1:						Q	E	T	Ave	
1. Updated record of Collectibles.		Post 12,000 water bills of consumption post to customer ledger with no errors.		Posted 17,780 water bills on consumption to customer ledger.		5	4	4	4.33	6 months accomplishment
1. Updated record of Collection.		Record 10,000 payment receipts to customer's ledgers.		Posted 15,945 payment receipts to customer's ledger.		3	3	4	3.33	6 months accomplishment
2. Prepare Monthly Report of Collection (Prior and Current Month).		6 Monthly Collection Summary prepared within 30 minutes with no errors.		6 Monthly Collection Summary prepared within 10 minutes with no errors.		3	3	4	3.33	
2. Prepare Monthly Report of Collectibles (For the Month and as of Month End).		Monthly Report of Collectibles (For the Month and as of Month End) prepared within 30 minutes with no errors.		Monthly Report of Collectibles (For the Month and as of Month End) prepared within 20 minutes with no errors.		3	3	4	3.33	
						TOTAL RATING:				14.33
						FINAL AVERAGE RATING:				3.58

Ratee's Comment and Recommendation for Development Purposes or Rewards/Promotion

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The above rating has been discussed with me by my Immediate Supervisor

 MARK ANTHONY PASTORIL (Name & Signature of the Ratee) Position: ADMIN. AIDE III Date: July 08, 2014	 FLORDEELIZ A. PARRILLA (Name & Signature of the Rater) Position: MUNICIPAL TREASURER Date:
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Final Rating by the Office Head:

SIMTO B. DELA VICTORIA (Name & Signature of the Office Head) Position: ALLIED HEALTH SERVICES Date: July 08, 2014
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SIMTO B. DELA VICTORIA
Position: ALLIED HEALTH SERVICES
Date: July 08, 2014