

VISAYAS STATE UNIVERSITY

PERSONAL DATA SHEET

For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME		C A B A L L E R O																				
FIRST NAME		M A R I B E L																				
MIDDLE NAME		L A P A R A																				
2. NAME EXTENSION (e.g. Jr., Sr.)																						
3. DATE OF BIRTH (mm/dd/yyyy)				11/22/1999				11. PRESENT ADDRESS				BRGY. PANGASUGAN BAYBAY CITY, LEYTE										
4. PLACE OF BIRTH				BAYBAY CITY																		
5. SEX				<input type="checkbox"/> Male <input type="checkbox"/> Female																		
6. CIVIL STATUS <input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____				12. ZIP CODE				6521-A														
				13. TEL. NO./CEL. NO.				09465293071														
				14. PHILHEALTH NO.				13-202845625-9														
				15. TIN				619-706-686-000														
7. CITIZENSHIP				9. WEIGHT (kg)				54				16. PAG-IBIG ID NO.				1213-1013-2218						
8. HEIGHT (m)				150				10. BLOOD TYPE														
17. SPOUSE'S SURNAME				N/A				18. NAME OF CHILD (Write full name and list all)				DATE OF BIRTH (mm/dd/yyyy)										
FIRST NAME				N/A				N/A				N/A										
MIDDLE NAME				N/A				N/A				N/A										
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)				[] Elementary (Grade ____ / Graduated)																		
				[] High School (1st, 2nd, 3rd, 4th, Graduated)																		
				<input checked="" type="checkbox"/> College (1st, 2nd, 3rd, 4th, Graduated)				Degree: BSAB														
20. CAREER SERVICE ELIGIBILITY				<input type="checkbox"/> Professional <input checked="" type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify:																		
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)				POSITION TITLE (Write in full)				DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)				SALARY (Daily or Monthly)		STATUS OF APPOINTMENT (Perm/Temp/ Job Order)		GOV'T SERVICE (Yes / No)						
From		To		ADMINISTRATIVE AIDE III				ACCOUNTING OFFICE, VISAYAS STATE UNIVERSITY				603.4		JO		YES						
1/3/2023		06/30/2023																				
10/10/2022		12/31/2022		ADMINISTRATIVE AIDE 1				ACCOUNTING OFFICE, VISAYAS STATE UNIVERSITY				553.4		JO		YES						
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)				Proficiency (Please check)												REMARKS						
				Highly Skilled				Average				Fair										
COMPUTER SKILLS																						
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)				INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)				NUMBER OF HOURS				CONDUCTED/ SPONSORED BY (Write in full)										
				From		To																

I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO. 18932090 ISSUED AT: BAYBAY CITY ISSUED ON (mm/dd/yy): JANUARY 13, 2023

SIGNATURE: 

DATE ACCOMPLISHED: (mm/dd/yy) 05/11/2023