

# **DIANNE M. DALIN-AS**

Brgy. Kilim Baybay City, Leyte 6521 Philippines Contact No. 09358591146

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# **RESUME OBJECTIVE**

A highly competitive management graduate seeking for a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

# PERSONAL INFORMATION

**Date of Birth:** August 17, 1991

Citizenship: Filipino
Sex: Female
Civil Status: Single
Height: 5'2
Weight: 51 kls.
Religion: Catholic

## **EDUCATION**

Master of Management Visayas State University Graduated Mid-year 2021-2022

Bachelor of Science Visayas State University

In Agribusiness 2014-2018

# SKILLS

- Oriented in Microsoft Office Application such as:
  - ✓ Microsoft Office Word
  - ✓ Microsoft Excel
  - ✓ Microsoft Powerpoint
- Basic Accounting
- Communication skills
- Decision making skills
- Time Management skill
- Leadership skill
- Interpersonal skills

# WORK EXPERIENCES

### **Substitute Instructor**

College of Management and Economics Department of Business and Management

Visayas State University Visca Baybay City, Leyte

AY 2020-2021

### **Part-time Instructor**

College of Management and Economics Department of Business and Management

Visayas State University Visca Baybay City, Leyte

Second Semester SY: 2018-2019 First Semester SY: 2019-2020 Second Semester SY: 2019-2020 Academic Year 2020-2021, 2021-2022

First Semester SY: 2022-2023

## CHARACTER REFERENCES

### • Angelita P. Caña

Instructor III

Department of Business and Management Visayas State University Visca Baybay, City Leyte

#### • Julie Bee M. Aguinaldo

Instructor 09639629909 Department of Business and Management Visayas State University Visca Baybay, City Leyte

#### • Edelyn A. Doñio

Assistant Dean 09985784852 College of Accountancy Western Leyte College