

July 24, 2022

JETT C. QUEBEC

Department Head
Department of Liberal Arts &
Behavioral Sciences
Visayas State University
Visca, Baybay City, Leyte

Dear Department Head Quebec:

Good day!

I am writing to show my strong intent to apply as an instructor at Visayas State University. I am Patrina Kaye Nartea Caceres, a passionate educator who advocates lifelong learning and reading to achieve goals. I am on the lookout for more stable opportunities for career development. Furthermore, I have finished my Master of Arts in Teaching Major in Language Teaching coursework and is about to take my comprehensive examination, leading to my thesis writing at the Leyte Normal University.

I finished my B.A. in Communication Arts (Literature) degree from the University of the Philippines Visayas Tacloban College in 2010 and when I realized that the academe was the career I wanted to pursue, took professional education units and successfully passed the Licensure Examination for Teachers (English) of September 2015. I am a football player and a licensed football coach, being these have developed my discipline and teaching skills. Moreover, I have gained experiences in my former jobs, professional internship and voluntary work to be able to work well in a team and to be able to work alone effectively to focus on my tasks.

My foremost job description was as a professional intern as an English teaching assistant for the Ministry of Education in Spain from 2016 to 2018. Living there has improved my proficiency in the Spanish language and working in the academe abroad made me realize that I have so much to offer for my own country's academic development. I believe my credentials and skills would make me a strong fit for a teaching position at VSU. Please feel free to contact me at 09283774978 or patrinakaye@gmail.com for further information. I look forward to hearing from you. More power to you and the Visayas State University! I remain.

Yours respectfully,


PATRINA KAYE N. CACERES
Applicant