



**MARY EDEN LUZ ABOGADIE-CASERA**  
**REGISTERED PSYCHOMETRICIAN | 0915-114-6738**  
**Matlang, Isabel, Leyte**

## OBJECTIVE

To obtain a job that fits my qualifications wherein I can gain career advancement and be able to apply my knowledge and capabilities to contribute towards the achievement of the company's goals.

## ACCREDITATIONS

### REGISTERED PSYCHOMETRICIAN

- License no. 0014196
- Taken: October 2018
- Rating: 77%

### CIVIL SERVICE ELIGIBLE

- Professional Eligibility
- Taken August 2018
- Rating: 84.12%

## WORK EXPERIENCE

### Recruitment Assistant PHILIPPINE ASSOCIATED SMELTING AND REFINING CORPORATION (PASAR corp.)

**Libertad, Isabel, Leyte**

MAY 2019 - NOVEMBER 2019

- Conduct pre-employment exams and initial interviews of applicants.
- Made follow thru of the recruitment process by facilitating pre-employment requirements and medical exams.
- Maintain and updated accurate applicant database, fixed-term employee records and reports.

### Mobile Billing Consultant TELETECH CORPORATION

**IT Park Lahug, Cebu city**

SEPTEMBER 2016 - NOVEMBER 2017

- Received customer concerns over phone and provided good customer service that resolved their concerns with enthusiasm.

### Human Resource Associate CHINA BANKING CORPORATION

**Cebu Business Park, Cebu city**

AUGUST 2013 – SEPTEMBER 2016

- Timely filled up the manpower needs for all Visayas and Mindanao Areas, including units and subsidiaries, and ensured that demands are met within timeline.
- Prepared thorough reports by maintaining an updated database of all recruitment related documents.
- Conducted New Employees Orientation Course and facilitated in HRD-Organizational and Employee Development by carrying out trainings and seminars, ensuring that employees were given adequate knowledge and skills.

## EDUCATION

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### BS PSYCHOLOGY

#### UNIVERSITY OF SAN CARLOS

Talamban campus, Cebu City, Cebu

School year: June 2009 – March 2013

Dean's List: June- October 2009, and

November- March 2011

### VISAYAS STATE UNIVERSITY

#### LABORATORY HIGH SCHOOL

VSU, VISCA, Baybay City, Leyte

School year: June 2005 – March 2009

Graduated with honor

### VISCA FOUNDATION

#### ELEMENTARY SCHOOL

VISCA, Baybay, Leyte

School year: June 1999 – March 2005

Graduated 3<sup>RD</sup> Honorable Mention

## CERTIFICATIONS

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### RECRUITER OF THE YEAR AWARD 2014

China Banking Corporation

- Highest number of filled manpower vacancies for the year 2014

### Human Resources Training

China Banking Corporation

- Learning Sessions for Psychological Report Writing 2015

## PERSONAL INFORMATION

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Email address: [edenmint@yahoo.com](mailto:edenmint@yahoo.com)

Home Address: Matlang, Isabel, Leyte

Birth date: October 16, 1992

Birthplace: Baybay, Leyte

Gender: Female

Marital status: Married

Language: English, Tagalog, Cebuano

## REFERENCES

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Ms. Cherry-V S. Capricho

HR Associate

China Banking Corporation

09177612644

Ms. Lea Paula C. Jimenez

Virtual Assistant

Smart Sourcing

09663988423

I hereby declare that the above written particulars are true to the best of my knowledge and belief.



Mary Eden Luz Abogadie - Casera, Rpm