

SHEVA ROSE D. BELARMINO

356, Zone 1 Brgy. Dona Aurora Ipil
Ormoc City Leyte, Philippines, 6541
09501586855
srd.belarmino@vsu.edu.ph
<https://www.linkedin.com/in/shevarose/>

September 6, 2022

DR. ANALYN M. MAZO

Department Head
Department of Biological Sciences
Visayas State University

Dear Dr. Mazo;

Good day!

I am writing this letter to apply for the position of Part-Time Instructor. I earned my diploma in Bachelor of Science in Biotechnology majoring in Industrial Biotechnology from Visayas State University – Baybay Campus. As my thesis requirement for the degree, I conducted my study in the field of Bioinformatics via *in silico*, “Genetic Variation of the HIV (Human Immunodeficiency Virus) *Gag gene* from the Top Four Countries with HIV Outbreaks.”

During the pandemic, I have been a Virtual English Tutor at Acadsoc for a year. I taught Chinese kids and adults to improve their English-speaking skills. I also helped other students like me become English teachers too and guided them during their application process until they got accepted.

I spent my final year in college as Student Regent at the Visayas State University and I believe that I can communicate and interact with colleagues and works well in a team to achieve great results.

In line with this, I can attest that I can dutifully carry on the job responsibilities of a Part-time Instructor role. I am willing to learn what this position requires me to do that is currently beyond my knowledge. Thank you for investing your time in reading this letter. I look forward to hearing back from you soon.

Regards,


SHEVA ROSE D. BELARMINO