



ABOUT ME

Gender: Female
Age: 24
Date of Birth: 11/16/2000
Citizenship: Filipino
Civil Status: Single
Height: 4'11 ft.
Weight: 55 kg.

SKILLS

- Strong work ethics
- Oral and Written Communication Skills
- Interpersonal Skills
- Leadership Skills
- Active Listening
- Creative Thinking Skills
- Collaborative Skills
- Time Management
- Organizational Skills

CONTACT



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Brgy. Palanogan Mahaplag, Leyte

REFERENCE

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Academic Adviser

MA. THERESA A. ARCELO

OBJECTIVE

I seek to acquire experience, valuable knowledge, and skills to enhance and build upon the foundations I received during my education. This pursuit will enable me to contribute effectively to the organization while fostering personal growth. This endeavor encompasses refining my skills and experiences, bolstering my confidence, and expanding my knowledge base.

EDUCATION

Elementary:

Mahaplag Central School
Mahaplag, Ileyte
2006-2013
With Honors

Secondary:

Academia del Christifidelis
Tayud Liloan, Cebu
2017-2019
With Honors

Tertiary:

BS in Development Communication
Visayas State Univeristy-Main Campus
Baybay City, Leyte
2019-2023
Cum Laude

EXPERIENCES

- **Customer Service Representatives**
Qualfon Cebu
- **Science Research Assistant**
Visayas State University
Visca, Baybay City, Leyte
- **Alternate Deputy Document & Record Controller**
Visayas State University
Visca, Baybay City, Leyte