

18 August 2022

Dr. Elwin Jay V. Yu
Chief of Hospital
VSU Infirmary
Visca, Baybay City, Leyte

Dear Dr. Yu:

Good day!

I, the undersigned, am writing to express my interest in the **Medical Officer III** position at the VSU Infirmary, Visca, Baybay City, Leyte.

After passing the physician licensure examination last November 2021, I am highly interested in becoming a part of your medical team. As a graduate of the University of the East Ramon Magsaysay Memorial Medical Center Inc. (UERMMMCI) with post-graduate internship at Cardinal Santos Medical Center, I believe my education and experience has equipped me with the necessary knowledge needed for the tasks that I will undergo in your institution.

With effective communication skills and the vigor to take on the challenging work, I look forward to both professional and personal growth under your tutelage. I promise to commit to any training that might be required. I hope my experience and knowledge can make a positive contribution to your institution. Lastly, as a VSU resident and graduate myself, I see this as an opportunity to give back to the community which honed me as the competent person that I am today.

Attached herewith are my Curriculum Vitae together with a pdf copy of this letter, my PRC license and Transcript of Records for your kind consideration. If you have any questions, please do not hesitate to call me at **+639175775747** or **+639283880886**. You may also email me at **venuscapuno.md@gmail.com**.

Looking forward to hearing from you.

Sincerely,



CHRISTELLE VENUS F. CAPUNO, RPh., M.D.
Licensed Physician
PRC No. 0156881

cc: **Ms. Honey Sofia V. Colis**
OIC Director
Office of the Director for
Human Resource Management

Dr. Daniel Leslie S. Tan
Vice President
Office of Administration and Finance