

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VALDEVIESO		
FIRST NAME	LEILANI	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MAZO		
3. DATE OF BIRTH (mm/dd/yyyy)	05/30/1978	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	STA. MARIA MEYCUAYAN, BULACAN	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Purok 2 House/Block/Lot No. Street GABAS Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.56	ZIP CODE	6521
8. WEIGHT (kg)	54	18. PERMANENT ADDRESS	PUROK 2 House/Block/Lot No. Street GABAS Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
9. BLOOD TYPE	A+	ZIP CODE	6521
10. GSIS ID NO.	2004821167	19. TELEPHONE NO.	NA
11. PAG-IBIG ID NO.	1211- 5676 -1584	20. MOBILE NO.	(0967) 548-6015/ (0947) 846-6210
12. PHILHEALTH NO.	13-025153629-6	21. E-MAIL ADDRESS (if any)	lei.valdevieso@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	VALDEVIESO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	GELBERTO	NAME EXTENSION (JR., SR)	ABIJAH GIL M. VALDEVIESO	09/27/2000
MIDDLE NAME	POLIQUIT		ABIGAIL M. VALDEVIESO	06/08/2005
OCCUPATION	ADMIN AIDE III		JAELE M. VALDEVIESO	03/11/2006
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY		DOM ROBERT M. VALDEVIESO	08/20/2014
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	(0928) 388-2370/ (0975) 138-5329			
24. FATHER'S SURNAME	MAZO			
FIRST NAME	DOMINADOR	NAME EXTENSION (JR., SR)		
MIDDLE NAME	IMPOC			
25. MOTHER'S MAIDEN NAME				
SURNAME	ANTOLAN			
FIRST NAME	ELENA			
MIDDLE NAME	LATRAS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS
			From	To			
ELEMENTARY	GABAS ELEMENTARY SCHOOL	PRIMARY EDUCATION	Jun-85	Mar-91	GRADUATED	1991	Valedictorian
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	HIGH SCHOOL	Jun-91	Mar-95	GRADUATED	1995	NONE
VOCATIONAL /							

COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS FOOD TECHNOLOGY	Jun-95	Mar-99	GRADUATED	1999	NONE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS IN FOOD SCENCE AND TECHNOLOGY	2009	2019	GRADUATED	2018	CHED SCHOLAR
(Continue on separate sheet if necessary)							
SIGNATURE			DATE				

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	 LEILANI M. VALDEVIESO	DATE	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	SANGGUNIAN KABATAAN ASSOCIATION	06/ /1997	06/ /2000	N/A	COUNSILOR	
	GABAS STAR CLUB	01/ /1993	01/ /1994	N/A	TRESUARER	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Technology Training on Banana and Camote Chips Processing	11/15/2022	11/16/2022	8.0	Technical	Department of Science and Technology Region 8- Catbalogan City, Samar
	Technical Training in the Processing of Mushroom in Brine	11/10/2022		2.0	Technical	Municipal Government of Dulag Leyte
	Training on Vegetable Processing mainstreamed with Good Manufacturing Practices (GMP) and Food Safety	09/20/2022	09/22/2022	16.0	Technical	FITS Center D-SPARC, Brgy. Rawis, Dulag, Leyte, Philippines
	INTERNATIONAL FOOD VALUE CHAIN WEBINAR AND WORKSHOP	09/12/2022	09/16/2022	15.0	Technical	Ministry of Agriculture Forestry and Fisheries, Japan and Visayas State University, Visaca, Baybay City, Leyte
	Basic Quality and Food Safety of Milk and Milk Products	08/18/2022		8.0	Technical	DFST, VSU, Visca, Baybay City, Leyte, Philippines
	Basic Food Safety, GMP, GHP Training for Food Handlers	08/17/2022		8.0	Technical	Beach Garden Resort, VSU, Visca, Baybay City, Leyte, Philippines
	“Advances and Challenges in Lactic Acid Bacteria Research for Food Industry Applications”	08/12/2022		3.0	Technical	PSLAB, Inc, Phil Society for Microbiology and Yakult Philippines, Inc.
	Training on Entrepreneurial Development and Seafood Products Processing for the Peoples Organization (PO) Apid Fishermen and Boat Makers Association(AFBMA)	06/16/2022	06/17/2022	16.0	Technical	DENR AND CENRO, Baybay City, Leyte
	“How to Tell if My Food is Safe to Eat”	12/11/2021		3.0	Technical	DFST, VSU, Visca, Baybay City, Leyte, Philippines
	FERMENTALKS: Exploring fermented Products In the Philippine Market	10/23/2021		2.0	Technical	UP Pabvlvm Scientia Sodalitas,IFST, CAFS, UP Los Baños Laguna
	“Good Manufacturing Practices and Coffee Bean Standard” and Essential Food Safety for Coffee Processing”	10/23/2021		2.0	Technical	Cavite State University (CavSU), CAFÉ&Natural Resources, IFST, Indang, Cavite
	INTERNATIONAL WEBINAR AND WORKSHOP ON FOOD VALUE CHAIN IN THE NEW NORMAL	10/18/2021	10/22/2021	15.0	Technical	MAFF, DA, VSU, CAFS AND DFST
	Egg Safety and Nutrition	07/23/2021		2.0	Technical	DFST, VSU, Visca, Baybay City, Leyte, Philippines
	“Chemical Safety and Hazardous Waste Management”	05/27/2021		3.0	Technical	DOST RO IV-A (CALABARZON), Provincial Science & Tech Center- Rizal
	“Understanding Halal Products and Compliance”	05/14/2021		3.0	Technical	DOST, Provincial Science and Technology Center-Batangas
	“School Canteen Food Safety Management in the New Normal”	05/07/2021		3.0	Technical	DOST, Provincial Science and Technology Center-Batangas
	Training on Mushroom Processing with GMP Awareness and Mandatory Packaging and Labelling Requirements (4days)	02/22/2021	02/26/2021	3.0	Technical	DOST, Provincial Science and Technology Center-Los Baños, Laguna
	“Building Global Partnership through Knowledge Advancement on Food Science and Technology”	02/11/2021	02/12/2021	3.0	Technical	Southern Leyte State University(SLSU-main), Sogod, Southern Leyte
	, 4th International STEAM Research Congress	05/03/2021	05/05/2021	24.0	Technical	Eastern Visayas State University (EVSU-main), Tacloban City, Leyte
	Safety of Products Amidst this Pandemic.	10/20/2020		3.0	Technical	DOST RO IV-A (CALABARZON), Provincial Science & Tech Center- Rizal
	Training on Corn Food Processing (Corn Macaroons).	09/22/2020	09/24/2020	16.0	Technical	Agricultural Training Institute (ATI), RTC VIII, VSU, Visca, Baybay City, Leyte
	Covid-19 and Food Safety Measures in the U.S. Supply Chain: Opportunities and Challenges	08/25/2020		3.0	Technical	Institute of Food Safety Advancement (IFSA)
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES				33.	
	COOKING	N/A			Philippine Association of Food Technologist (PAFT)	
	HOUSEKEEPING				Philippine Association of Food Technologist (PAFT)	
	GARDENING				Philippine Alliance of Laboratory Equipment Users (PALEU)	
					SOCIETY OF FISHERY TECHNOLOGIES IN EASTERN VISAYAS (SOFTEV)	
(Continue on separate sheet if necessary)						
SIGNATURE			DATE			

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
ROBERTA D. LAUZON, PhD	DFST, VSU	(0975) 275-1950
LYNETTE C. CIMA FRANCA	DFST, VSU	(0995) 7749453
IVY C. EMNACE, PhD	DFST, VSU	(0965) 948-0191
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
 PLEASE INDICATE ID Number and Date of Issuance
 Government Issued ID: **VSU ID**
 ID/License/Passport No.: **V00890**
 Date/Place of Issuance: **01/10/2016**

LEILANI M. VALDEVIESO
 Signature (Sign inside the box)

 Date Accomplished

ID picture taken within the last 6 months
 3.5 cm. X 4.5 cm (passport size)

 With full and handwritten name tag and signature over printed name

 Computer generated or photocopied picture

 PHOTO

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Right Thumbmark

Person Administering Oath