

August 30, 2022

Dr. SHALOM GRACE C. SUGANO

Principal
VSU Integrated High School
Visca, Baybay City, Leyte

Dear Dr. Sugano,

It is with great pleasure that I am writing to express my interest in the part-time teaching position in your school, Visayas State University Integrated High School. I am a graduate of a Bachelor's degree in Secondary Education specializing Social Studies here in Visayas State University. Owing to my experiences and performances, I am convinced that I am a good contender to fill the gap of unfilled teaching posts.

Teaching has been my passion and I know it is my vocation. I responded to my call to teach by committing my time to equip myself with knowledge, skills and attitude to become an effective teacher who cannot just teach students but as well help them search for their truth. Visayas State University Integrated High School has been one of the contributing factors that push me to keep striving in my pursuit of education to find my truth. By showing my gratitude, it is my aspiration to teach and serve here.

During my final year of college, I was given the opportunity to be a teacher intern here at Visayas State University Integrated High School and at Gabas Integrated School. Both schools adapted flexible learning using online learning, printed modular learning, and limited face-to-face classes providing me a concrete experience in how to plan and design lessons and create interactive materials for limited face-to-face and online instruction. I learned from the experienced teachers of both schools how to deal with various situations professionally, and how to build connection with the community, parents and guardians of the students and other linkages. My experience at Visayas State Integrated High School and Gabas Integrated School allowed me to improve my pedagogy in teaching and in communicating which I believe prepared me to be a qualified candidate for the position of a part-time instructor.

Given my significant college experiences and passion for teaching, I am certain that I would make a positive impact as part of teaching team at Visayas State University Integrated High School. I have attached my resume that will give you an outline of my abilities. As a fresh graduate, I am hoping to have my first teaching experience in your school. Thank you for your interest and consideration. I look forward to hearing from you.

Sincerely,

Joshua B. Casinillo