

July 13, 2021

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Department Head  
VSU Integrated High School  
Visayas State University  
Visca, Baybay City, Leyte

Greetings!

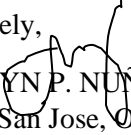
I am writing this letter to inquire about the possibility of having my skills match up with the teaching job opportunity in VSU Laboratory High School under the academic track: Science, Technology, Engineering, and Mathematics strand (STEM).

I am a degree holder from (VSU) Visayas State University, as a graduate of Bachelor of Science in Statistics. I also acquired 24 units of Professional Education from Western Leyte College. I am licensed Professional Teacher and has passed the Professional Civil Service Eligibility exam. I have acquainted myself with a range of teaching skills that allow me to be dynamic in the field of teaching. I have teaching experiences for three consecutive years, a year in Philippines, Sri Lanka, and Korea. My teaching experiences especially at STI Ormoc afforded me the opportunity to assume responsibilities of a teaching position.

I am a versatile, an analytical and hard-working teacher and statistician with a practical hands-on approach; able to collect and analyze information, digest facts/figures and grasp complex of technical issues especially relating to data analyses and interpretation; able to speak English language and proven ability to communicate in a diverse environment. I am available to fill this opening and can begin to work immediately after hiring.

I can be reached through my email address (dhelnunez94@gmail.com) and my mobile number (0921-058-0715).

Thank you for your consideration and the time you have spent reviewing my documents. I look forward to speaking with you about this employment opportunity.

Sincerely,  
  
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