

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ABARQUEZ		
FIRST NAME	RICHARD		NAME EXTENSION (JR., SR)
MIDDLE NAME	COLIMA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/24/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.67	17. RESIDENTIAL ADDRESS	BLOCK 51, LOT 11 MARUBO House/Block/Lot No. Street 3, UPPER NULATULA Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province ZIP CODE 6500
8. WEIGHT (kg)	80	18. PERMANENT ADDRESS	BLOCK 51, LOT 11 MARUBO House/Block/Lot No. Street 3, UPPER NULATULA Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province ZIP CODE 6500
9. BLOOD TYPE	O+	19. TELEPHONE NO.	
10. GSIS ID NO.	021-3147-2861-1	20. MOBILE NO.	09364746387
11. PAG-IBIG ID NO.	121229860635	21. E-MAIL ADDRESS (if any)	mrlibrarian1993@gmail.com
12. PHILHEALTH NO.	08-025565291-9		
13. SSS NO.	06-3225106-5		
14. TIN NO.	420-094-183		
15. AGENCY EMPLOYEE NO.	122493		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)		KAILEEY SOFIA D. ABARQUEZ	September 3, 2015
MIDDLE NAME			PRINCESS ELLIANA GRACE I. ABARQUEZ	September 8, 2020
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	ABARQUEZ			
FIRST NAME	RICARDO			
MIDDLE NAME	MAJOMOT			
25. MOTHER'S MAIDEN NAME	ABARQUEZ			
SURNAME	COLIMA			
FIRST NAME	ROWENA			
MIDDLE NAME	PADEL		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	NULATULA ELEMENTARY SCHOOL	GRADUATE	6/10/1999	3/23/2005		2005	WITH HONOR
SECONDARY	LEYTE NATIONAL HIGH SCHOOL	GRADUATE	6/13/2005	3/23/2009		2009	
VOCATIONAL / TRADE COURSE							
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	6/14/2014	3/24/2018		2018	ESGP-PA
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTER IN LIBRARY AND INFORMATION SCIENCE	11/24/2019	PRESENT			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 19, 2023
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	PROFESIONAL LIBRARIAN	76.7	09/18-19/2018	JE MONDEJAR COMPUTER COLLEGE	0009004	2018-2021
	PROFESSIONAL DRIVER		06/25/2020	LTO-CARIGARA OFFICE	H09-20-002035	06/25 - 12/24/2024

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 19, 2023	
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29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	CHEERFUL GIVERS	6/10/2015	PRESENT	30.0	FACILITATOR/STAFF/ORGANIZER
	ST. PETER JULIAN CHOIR	12/18/2009	12/12/2020		CHOIR MEMBER/INSTRUMENTALIST
	BLESSED SACRAMENT PARISH	12/20/2009	PRESENT		CHURCH MEMBER

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

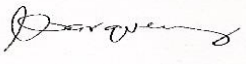

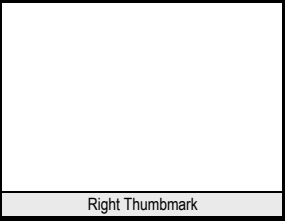
VIII. OTHER INFORMATION

[illegible]

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
DRIVE VEHICLE		PHILIPPINE LIBRARIAN'S ASSOCIATION INCORPORATED
COMPOSE/PLAY MUSICAL INSTRUMENTS		PLAI-EVRLC REGION - VIII
COOK		FACULTY AND EMPLOYEE - PIT, PALOMPON
HOST		KANGARA COOPERATIVE ASSOCIATION - CARIGARA, LEYTE
		ASSOCIATION OF MASTER IN LIBRARY AND INFORMATION SCIENCE STUDENTS - CNU, CEBU CITY
		MUGNA PERFORMING GROUP

[illegible]

January 19, 2023

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>35. a. Have you ever been found guilty of any administrative offense? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>b. Have you been criminally charged before any court? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>													
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>39. Have you acquired the status of an immigrant or permanent resident of another country? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>													
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p>b. Are you a person with disability? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p>c. Are you a solo parent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>													
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>RHODORA R. NAVARRO</td> <td>TACLOBAN CITY</td> <td>09773306047</td> </tr> <tr> <td>ELSA S. LONDON</td> <td>PALOMPON, LEYTE</td> <td>09950087908</td> </tr> <tr> <td>RONA IDLISAN</td> <td>CARIGARA, LEYTE</td> <td>09054167078</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	RHODORA R. NAVARRO	TACLOBAN CITY	09773306047	ELSA S. LONDON	PALOMPON, LEYTE	09950087908	RONA IDLISAN	CARIGARA, LEYTE	09054167078
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: PRC LICENSE</p> <p>ID/License/Passport No.: 0009004</p> <p>Date/Place of Issuance: 09/26/2018</p>	<p style="text-align: center;">  Signature (Sign inside the box) January 19, 2023 Date Accomplished </p>	<p style="text-align: center;">  PHOTO </p> <p style="text-align: center;">  Right Thumbmark </p>											
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto; text-align: center; line-height: 60px;"> Person Administering Oath </div>													