

NEIL M. NAYRE

Brgy kilim Baybay City, Leyte

09552491087

w33nayre@gmail.com



PERSONAL QUALIFICATIONS

- Civil Service Exam Passer- Sub-Professional (2023)
- Civil Service Exam Passer- Professional (2024)
- A team player with strong technical skills pursuing a degree in Agribusiness
- Possesses good interpersonal and communication skills
- Has zest for learning, high-stress tolerance and commitment to work
- Proficient in internet and MS Office applications
- Honest can be trusted
- Can work well with pressure

PERSONAL BACKGROUND

Date of Birth	: June 16, 1995
Place of Birth	: Baybay, Leyte
Civil Status	: Single
Citizenship	: Filipino
Sex	: Male
Father's Name	: Ronilo M. Nayre
Father's Occupation	: Overseas Foreign worker
Mother's Name	: Bebelina M. Nayre
Mother's Occupation	: Overseas Foreign worker
Permanent Address	: Zone 1, Tandang Sora, Baybay City, Leyte
Language	: Visayan, English and Filipino

EDUCATIONAL BACKGROUND

Tertiary Education	: Visayas State University Visca, Baybay City, Leyte 2013-2019
Course	: Bachelor of Science in Agribusiness 2013 – June 2019
Secondary Education	: Baybay National Highschool Baybay City, Leyte 2008 – 2012
Elementary Education	: Baybay National Central School Baybay City, Leyte 2002 – 2008

WORK EXPERIENCE

Vault Custodian- Cebuana Lhuillier,

November 2019 – January 2025

- Responsible for caring of all the jewelry's and cash in the branch
- Appraising pawnable jewelry's
- Responsible for making the branch report
- Resolves problems by clarifying issues; researching and exploring answers and alternative solutions; implementing solutions; escalating unresolved problems.
- Fulfills requests by clarifying desired information; completing transactions; forwarding requests.
- Business client relation associate
- Sales agent of Cebuana products
- Area Appraiser

Admin aide III – VSU Registrar,

January 20, 2025 onwards

- Responsible for sorting and book binding grade sheet
- Encoding grade completion in (Cumulus, Grade sheet and Form 19)
- Responsible for printing and book binding of Form 19
- Sorting and validating registration forms

SEMINARS, TRAININGS AND WORKSHOPS ATTENDED

GOLD APPRAISING WORKSHOP

San Vidal, Cebuana Lhuillier, Ormoc City

Ormoc City

September 14-16, 2020

ANTI-MONEY LAUNDERING SEMINAR

Tacloban city

September 23, 2023

AFFILIATION

- | | |
|---|-------------|
| • Member, Society of Agribusiness Students (SABS) | 2014 – 2015 |
| • Regional SCUAA athlete on Table tennis Champion (NAVAL) | 2017 |
| • National SCUAA athlete on Table tennis (Batangas City) | 2017 |
| • Regional SCUAA athlete on Table tennis Champion (VSU) | 2018 |
| • National SCUAA athlete on Table tennis (Aklan City) | 2018 |

AWARDS AND ACCOMPLISHMENTS

2019-2020	Top Insurance Seller Cebuana Lhuillier Award Baybay City, Leyte
-----------	---

CHARACTER REFERENCES

Hon. Romulo B. Alcala

Sanguinang Panlungsod

Committee on Agriculture and Fisheries

Raymund Igcasama

University Registrar