

ALAN M. PIAMONTE

Brgy. Pangasugan, Baybay City, Leyte

Mobile : **0936-123-1178**

Email Add : [**wilmapiamonte@gmail.com**](mailto:wilmapiamonte@gmail.com)



Experienced in working a fast-paced environment demanding strong organizational, technical and interpersonal skills. Trustworthy, discreet and committed to superior customer service.

PROFESSIONAL EXPERIENCE

SC Global Coco and Food Products

Bagger

Brgy. Caridad, Baybay City, Leyte

March 11, 2019 – Present

- Prepare some equipment's to be used for the operation.
- Wait for the desiccated dried coconut and put it in the sack and scale it.
- Send the items to the next Department to continue the processing.
- Clean the machine during spare time.
- Do other task assigned by my Supervisor.

Department of Liberal Arts and Behavioral Science

Utility Worker

Visayas State University

March 16, 2012 – December 31, 2018

- Cleaned the department's classrooms, faculty offices, comfort rooms and the surrounding
- Do messengerial jobs / assist in processing documents.
- Operate copier machine such as reproduction of test papers, handouts and other documents.
- Do other task designated by the Department Head

Kettle Food Corporation

Service Crew

Mandaluyong, Metro Manila

April 27, 2007 – December 3, 2009

- Opened and clean up store daily.
- Cook and packed popcorn to be sold.
- Do inventory check for daily sales.
- Deposit sales for the day.

MEDARDO TACUD ENTERPRISES

Warehouse Checker

Manila, Philippines

January 3, 2002 – July 5, 2005

- Check the availability of the stock.
- Do weekly inventory of the stocks.
- Deliver the order stocks to the customer.
- Do other task assigned by the supervisor.

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SPECIAL SKILLS

- Driving(w/ License)

CERTIFICATES

- Certificate of Appreciation for having served as facilitator Environmental Jamboree.
- Certificate of Recognition for unwavering commitment, tireless effort and dedicated service during the community outreach held at Kambonggan Elementary School.
- Certificate of participation for actively participating in the Gender Sensitivity Trainings.

EDUCATION

Franciscan College of the Immaculate Conception
Baybay City, Leyte, Philippines
Associate in Computer Science

Baybay National High School
Baybay City, Leyte, Philippines
Secondary Education

Pangasugan Elementary School
Pangasugan, Baybay, Leyte
Elementary Education

PERSONAL INFORMATION

Birth Date	:	April 13, 1981
Birth Place	:	Baybay, Leyte, Philippines
Age	:	38
Height	:	5'1"
Weight	:	145 lbs.
Religion	:	Roman Catholic
Civil Status	:	Married