

February 10, 2023

**BERT C. PEÑALOSA**  
**Department Head**  
**Department of Business Management**  
**Visayas State University**  
**ViSCA, Baybay City Leyte**

**Sir:**

This is to express my desire and interest to be part of the power house faculty in your prestigious university.

I believe I am qualified for the position. I have been teaching Senior High School for four years now, the rest of the productive years (five) were spent in the Junior High School. My current station is at Linao National High School (Ormoc City Division), a Grade 11 HUMSS Adviser, Grade Level Coordinator, School Information Coordinator and District Research Coordinator. Seasoned and a decade college Instructor both private and public Eastern Visayas State University Ormoc Campus and AMA Computer Learning Center College of Ormoc.

Before DepEd I worked in an International Non-Government Organization (NGO) as Project Administrative and Management Officer catering for the well-being of children, family and community.

I am an award winning coach in Research and in Filipino in Ormoc City division.

There should be no plateau of learning, with this mantra I graduated my Doctor of Philosophy (Ph. D. specializing in Educational Management) at the Palompon Institute of Technology.

With the qualifications and experiences I have. I believe and confident that I am qualified for the position.

I will be available for an interview at a time and date most convenient to you. Please consider me for the post. I can be reached in my mobile number **09071398421**.

Attached herewith are my resume, certificates and other pertinent papers for your perusal.

Thank you and God bless.

Very respectfully yours,



**ARTHUR V. OLORVIDA, Ph.D.**  
Applicant

**ARTHUR VILLAREAL OLORVIDA**  
DSWD Block 5 lot 8 Tambulilid Ormoc City  
[artolorvida@gmail.com](mailto:artolorvida@gmail.com)  
09071398421

**Objective: To become part of the powerhouse faculty of Visayas State University.**

**Educational Background :**

Graduate Studies : **Doctor of Philosophy**  
**Major : Educational Management**  
Palompon Institute of Technology  
2<sup>nd</sup>sem 2012-2018

**Master of Arts in Teaching**  
**Major: Filipino (18 units)**  
Completed Academic Subjects  
Palompon Institute of Technology  
Summer 2012  
**Master of Arts in Education (full-fledged)**  
**Western Leyte College/ViSCA**  
December 2011  
**Master of Agricultural Development**  
**1998 (9 units earned)**  
ViSCA, Baybay City

Tertiary : **Bachelor of Science in Agricultural Education**  
ViSCA Baybay Leyte, April 1997

Secondary : Ormoc City High School, March 1993

Primary : Linao Elementary School (2<sup>nd</sup> Honor ) March 1988

**Work Experiences :**

June 13, 2016- present- Group Head Coordinator  
Department of Education  
Linao Integrated Senior High School  
Linao, Ormoc City

Subjects taught: 21<sup>st</sup> Century Literature of the Philippines and the World, PE and Health, English for Academic and Professional Purposes, Reading and Writing, Personality Development, Practical Research 1 and 2, Panitikan, Pagbasa at Komunikasyon, Pananaliksik.

July 2015-June 13, 2016 - Teacher III  
Department of Education  
Linao National High School, Linao Ormoc City  
Subjects taught: Filipino 10 & 9, Edukasyon sa Pagpapakatao 10, Araling Panlipunan 8.

July 2014- July 13, 2015 - Teacher II  
Department of Education  
Linao National High School, Ormoc City  
Subjects taught: same subjects above

July 2011-July 2014 - Teacher I  
Department of Education  
Linao National High School, Ormoc City

Subjects taught: same subjects above

October 2008- present - Part-time Instructor (Eastern Visayas State  
University) Ormoc City Campus Education Department  
Subjects taught: Methods of Teaching, Principles of Teaching, Institution and  
Ideology, Politics and Governance, Society and Culture, Field Study,  
Educational Technology 1 & 2, Introduction to Agriculture and Fisheries,  
Pagbasa at Komunikasyon, Pananaliksik.

June 2005-April 2011 - Asst. Professor (AMA Computer Learning Center-  
College) Ormoc Campus  
Subjects taught: Administrative Tasks, Meeting Conferences and Events  
Management, Philosophy with Logic, Work Ethics and Standards, Business  
Travel and Associated Itinerary, National Service Training Program (Coordinator)  
Civic Welfare Training Service (NSTP-CWTS), Personality Development,  
Euthenics 1 & 2.

September 1997-December 2005- Project Admin & Management Officer  
Non- Government Organization (Christian Children's Fund)Linao, Ormoc City

Job responsibilities: Over all in-charge of the Program, Sponsor Relations  
Coordinator, Community Organizer, Child & Youth Development Facilitator.

**SPEAKING**

**ENGAGEMENT**

**CERTIFICATES OF  
RECOGNITION  
AND APPRECIATION**

# **CERTIFICATES OF PARTICIPATION**