

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DELUZA		
FIRST NAME	JEANIE ROSE		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	SUASE		
3. DATE OF BIRTH (mm/dd/yyyy)	27/11/1995	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BUTUAN CITY, AGUSAN DEL NORTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:		
7. HEIGHT (m)	1.5748 m	17. RESIDENTIAL ADDRESS	N/A Purok Banana House/Block/Lot No. Street Subdivision/Village Hingatangan Silago Southern Leyte City/Municipality Province ZIP CODE 6607
8. WEIGHT (kg)	45 kg	18. PERMANENT ADDRESS	N/A Purok Banana House/Block/Lot No. Street Subdivision/Village Hingatangan Silago Southern Leyte City/Municipality Province ZIP CODE 6607
9. BLOOD TYPE	B+	19. TELEPHONE NO.	N/A
10. GSIS ID NO.	N/A	20. MOBILE NO.	09283496546
11. PAG-IBIG ID NO.	121230046589	21. E-MAIL ADDRESS (if any)	jeanie.deluza@vsu.edu.ph
12. PHILHEALTH NO.	13-025508895-6		
13. SSS NO.	34 8824848 1		
14. TIN NO.	725-592-437		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DELUZA			
FIRST NAME	ROGELIO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	ARAY			
25. MOTHER'S MAIDEN NAME				
SURNAME	SUASE			
FIRST NAME	JESA			
MIDDLE NAME	AMANTE			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN ROQUE ELEMENTARY SCHOOL	ELEMENTARY				2009	1ST HONORABLE MENTION
SECONDARY	HINGATUNGAN NATIONAL HIGH SCHOOL	SECONDARY				2013	CLASS SALUTATORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN DEVELOPMENT COMMUNICATION	01/06/2014	15/06/2018		2018	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN DEVELOPMENT COMMUNICATION	01/10/2020	12/08/2022		2022	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUG. 15, 2022
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	AUG. 15, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
Project Seed				Volunteer
Tabang PH				Volunteer

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Photojournalism		Photojournalist of the Year, 2016 and 2017		
	Photography		"DOS" Best Documentary, 2016		
	Videography				
	Graphics Design				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUG. 15, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

☐ YES ☒ NO

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify:

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No:

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
ANTONIO P. ABAMO	BAYBAY CITY, LEYTE	9176341462
EDITHA G. CAGASAN	BAYBAY CITY, LEYTE	9157561489
ULDERICO B. ALVIOLA	BAYBAY CITY, LEYTE	9778512000

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government issued ID: Passport

ID/License/Passport No.: P38791288

Date/Place of Issuance: NOV. 18, 2019 DFA TACLOBAN

Signature (Sign inside the box)

AUG. 15, 2022

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this

ATTY. EDEN P. MANSANANG
Notary Public for the Province of Leyte, City of Baybay

N.C. No. 8-22-06-05, July 5, 2022

Until December 31, 2023

R. Magsaysay Avenue, Baybay City, Leyte

PTR No. PL8590803-01/03/22

IBP No. 183267-01/03/22

Person Administering Oath: 626-029

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