

Application Letter

Visayas State University
Pangasugan, Baybay City, 6521
June 22, 2024

APROF. AL FRANJON M. VILLAROYA

Head, Department of Philosophy and Social Sciences
VSU Main Campus

Dear AProf. Villaroya,

I am ALAINA G. LARRAZABAL, a current instructor at your department handling social science courses. I am a graduate of Leyte Normal University, with a degree in Bachelor of Secondary Education Major in SOCIAL STUDIES. Throughout my undergraduate studies, I was a constant dean's lister and received the Practicum Competence award and Good Samaritan award upon my graduation. I am currently taking up Master of Science in Development Sociology in the Visayas State University wherein I have already completed my coursework and is already preparing for my thesis proposal defense. Previously, I have also enrolled myself in Master of Arts in Teaching Social Sciences wherein I garnered eighteen (18) units. I am very much interested in re-applying for a teaching position in your department in the Social Science Section.

I have been always passionate about the importance of producing learners and professionals who aren't just skilled and competent, but also possess the traits such as love for their country, respect to the values of the society, and compassion to their fellowmen. I am also very much passionate about the indigenous peoples in the Philippines, paving the way to my research interests. These are just part of the many things I continuously want to impart to my students as their Social Science instructor, and especially as a Philippine Indigenous Communities teacher. I have also joined various organizations, in and out of the University, which helped me develop my leadership skills and self-confidence. My two years' experience in teaching Social Science courses in your department has further honed my teaching abilities and thus helped me grow more as a teacher.

My key skills and experiences include:

- My proficiency in verbal and written communication both in the English, Filipino and Waray-waray languages
- Adept in engaging and improving learners' performance by providing engaging and creative learning activities
- Capable of tailoring my teaching style, pedagogies, and approaches depending on the needs of the learners
- Creativeness in choosing instructional materials for better learning experience of the learners
- My two-year experience teaching in VSU DLABS and one-year teaching experience in the now Department of Philosophy and Social Sciences, specifically in the Social Science group; handling Understanding the Self, The Contemporary World, Ethics, and Philippine Indigenous Communities courses; and
- My passion and sincerity in teaching the students.

I am aware that your institution places significant value on integrity and excellence. As I promote and practice these values and dedicate a significant period of my time towards the development of intellectual growth in the learners, I feel well-matched with the values and culture of your institution, as I am a religiously practicing these values too.

I am optimistic and hopeful that all my qualifications as applicant for teaching would meet your standards for hiring.

For further information about my abilities, stated below are my character references.

1. Jett C. Quebec, Phd – former Department head, currently the college administrator of Burauen Community College

2. Prof. Ryan G. Destura – former unit head of LNU Social Science Unit

Thank you for your time and consideration. I hope to hear from you soon for a demonstration teaching.

Very sincerely yours,



ALAINA G. LARRAZABAL, MSDS (cont)

Enc: Curriculum Vitae, Resume, PDS