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Xaviery Ric G. Cañezoz

June 9, 2023

**Dr. Maria Vanessa E.
Gabunada**

**Head
Department of Liberal
Arts and Behavioral
Sciences**

Visayas State University
Main Campus
Pangasugan, Baybay City,
6521 Leyte

Dear Dr. Gabunada:

I am interested in the position of Part-Time Instructor for the Department of Liberal Arts and Behavioral Sciences. I am currently looking for a job that will hone my skills when it comes to teaching. I believe your company can provide a quality experience in enhancing my field of specialization, Teaching Social Studies.

Enthusiasm, Humor, Creativity, Nurturing, and Patience when it comes to doing a job, especially in teaching, are the edge that I can offer to your company. Also being Knowledgeable in Microsoft Office, Listening Abilities, and Time Management Skills are my assets in handling and solving problems that I encounter.

Since some of your company's general objectives are to encourage Self-reliant & Critical Thinking students, Instill in them a strong background in Humanities and Social Sciences, Develop their Communication Skills, and Develop a sense of Literary Awareness and Creativity, I believe we are on the same page when it comes to serving our number one stakeholder, and that is the students. That is why I am certain that your company will greatly help my self-development and enhancement.

I have enclosed my resume and I would be happy to have the opportunity to demonstrate my teaching skills.

Thank you for your consideration.

Sincerely,



XAVIERY RIC G. CAÑEZOS