



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
DULAG CAMPUS
-oOo-

OFFICE OF THE CAMPUS ADMINISTRATOR**OFFICIAL TRANSCRIPT OF RECORDS****PERSONAL DATA**

Name: **BERNADETH NEDIA NOVE**
Date of Birth: **MARCH 11, 1999**
Place of Birth: **ABUYOG, LEYTE**
Gender: **FEMALE**
Civil Status: **SINGLE**
Citizenship: **FILIPINO**
Address: **BRGY. POB. DIST 1, MACARTHUR, LEYTE**
Parent/Guardian's: **MR & MRS BIENVENIDO NOVE**
Address: **BRGY. POB. DIST 1, MACARTHUR, LEYTE**

**PRELIMINARY EDUCATION****STATE OF ADMISSION**

	YEAR GRADUATED	
Elementary: MACARTHUR CENTRAL SCHOOL	2012	COURSE: BSOA
Junior High: MACARTHUR NATIONAL HIGH SCHOOL	2016	Date of Admission: 2019
Senior High: MACARTHUR NATIONAL HIGH SCHOOL	2018	Credentials: TOR-EVSU MAIN, GM, HD
	Last Attended	
College: EASTERN VISAYAS STATE UNIVERSITY DULAG CAMPUS	2023	

TITLE OR DEGREE CONFERRED**BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION (BSOA)****Major:** XXX**Minor:** XXX

Granted under the Authority of the EVSU Academic
Council and Board of Regents:

S.O. No. No. R-022 s. 2023, per Board Resolution No. 116, s. 2023.

Remarks: GRADUATED**Date of Graduation:** JULY 7, 2023**GRANTED CERTIFICATE OF TRANSFER CREDENTIAL****XXX****GRADING SYSTEM:**

1.0-Excellent	1.6-2.0-Very Good	2.6-3.0-Fair or Passing	4.1-5.0-Failure	DRP-Dropped
1.1-1.5-Superior	2.1-2.5-Good	3.1-4.0-Conditional Failure	INC-Incomplete	NG-No Grade

VALID FOR: EMPLOYMENT PURPOSES ONLYO.R. No: **8290726**Date Issued: **01/19/2024****PREPARED AND CERTIFIED CORRECT:**

Not Valid
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MARK A. GALLERA
Record In-Charge

GERALD JAYSON B. BALANGA, PhD
OIC-Campus Administrator



OFFICE OF THE CAMPUS ADMINISTRATOR

OFFICIAL TRANSCRIPT OF RECORDS

BERNADETH N. NOVE

SUBJECT CODE	DESCRIPTIVE TITLE	FINAL RATING	Re-Exam	Credits
EASTERN VISAYAS STATE UNIVERSITY-MAIN CAMPUS				
First Semester S.Y. 2018-2019				
BACHELOR OF SCIENCE in CIVIL ENGINEERING				
CHEM 114	Chemistry for Engineering	2.3		4.0
NSTP 113	NSTP 1	DRP		0
MATH 114	Calculus 1 (Differential Calculus)	2.9		4.0
MATH ENHANCE	College Algebra and Trigonometry	3.3		0
GEN ED 002	Understanding the Self	2.2		3.0
GEN ED 004	Mathematics in the Modern World	2.6		3.0
CE 112	Civil Engineering Orientation	2.1		2.0
GEN ED 001	Purposive Communication	2.6		3.0
PE 112	(PATHFIT) Movement Competency Training	1.6		2.0
Second Semester S.Y. 2018-2019				
COMP 11	Computer Fundamentals and Programming	DRP		0
DRAW 11	Engineering Drawing and Plans	DRP		0
DRR 113	Disaster Risk Reduction and Education	INC		0
GEN ED 7	The Contemporary World	DRP		0
GEO 122	Geology for Civil Engineers	INC		0
PFIT 122	Fitness Training	DRP		0
MATH 124	Calculus 2 (Integral Calculus)	4.5		0
MATH ENHANCE	College Algebra and Trigonometry	2.5		3.0
EASTERN VISAYAS STATE UNIVERSITY - DULAG CAMPUS				
First Semester S.Y. 2019-2020				
BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION				
BCA 1*	Accounting Plus	2.3		(3)
BCM 1*	Business and Management Plus	2.3		(3)
GEN ED 001	Purposive Communication	1.2		3
GEN ED 002	Understanding the Self	1.8		3
GEN ED 004	Mathematics in the Modern World	1.3		3
OMC 113	Keyboarding and Documentations Production	1.6		3
IT 253	Presentation Packaging in Business	1.5		3
FIL 001	Sining sa Pakikipagtalastasan	1.3		3
NSTP 113	CWTS, LTS, MTS (Naval or Air Force)	1.4		3
PE 112	PATHFIT Movement Competency Training	1.3		2
Second Semester S.Y. 2019-2020				
AE 113	Financial accounting & Reporting	2.3		3
AE 114	Conceptual Framework & Accounting Standards	1.5		3
GEN ED 007	The Contemporary World	1.5		3
GEN ED 008	Science, Technology and Society	1.5		3
RIZAL 001	Rizal's Life and Works	1.7		3
OMC 223	Personal and Professional Development	2.0		3
IT 233	Electronic Spreadsheet in Business	1.7		3
FIL 002	Pagbasa at Pagsulat Tungo sa Pananaliksik	1.9		3
NSTP 123	CWTS, LTS, MTS (Naval or Air Force)	2.1		3
PE 122	PATHFIT Fitness Training	1.4		

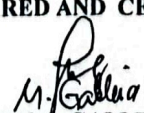
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SUBJECT CODE	DESCRIPTIVE TITLE	FINAL RATING	Re- Exam	Credits
First Semester S.Y. 2020-2021				
OMC 213	Administrative Office and Procedures Management	1.5		3
OMC 233	Business Report Writing	1.3		3
OMC 253	Foundations of Shorthand	1.4		3
OMC 273	Business Integrated Software Application	1.6		3
OM ELEC 213	Introduction to Entrepreneurship	1.5		3
GEN ED 003	Reading in Philippines History	1.9		3
LIT 002	Literatures of the World	1.7		3
ELEC 001	Elective Course	1.5		3
FL OA 213	Foreign Language in Office Administrative 1	1.8		3
PE 212	PATHFIT Dance, Sport, Group Exercise, Outdoor and Adventure Activities	1.1		2
Second Semester S.Y. 2020-2021				
CBMEC 1	Operation Management	1.5		3
OMC 223	Advanced Shorthand	1.6		3
MATH 223	Mathematics of Investment	1.2		3
OMC 263	Office Administration Internship (200 hours)	1.5		3
MGT 263	Computer-Based Information System	1.7		3
GEN ED 005	Art Appreciation	1.6		3
HBO 223	Human Behavior in Organization	2.4		3
ELEC 002	Elective Course	1.7		3
FL OA 223	Foreign language in Office Administration 2	1.8		3
PE 222	PATHFIT Dance, Sport, Group Exercise, Outdoor and Adventure Activities	1.0		2
First Semester S.Y. 2021-2022				
LAW 313	Business Law	1.4		3
IT 313	Database Management	1.4		3
MKTG 313	Advertising and Promotion Management	1.55		3
OM ELEC 313	Events Management	1.6		3
RES 313	Methods of Research	2.0		3
OMC 333	Machine Shorthand 1	1.6		3
OMP 313	Medical Office Procedures	1.4		3
OMP 333	Legal Office Procedures	1.2		3
FL 313	Foreign Language in Practice 1	2.0		3
Second Semester S.Y. 2021-2022				
FIN 323	Principles of Money, Credit and Banking	1.3		3
OMC 323	Entrepreneurial Behavior and Competencies	1.5		3
GEN ED 006	Ethics	1.3		3
OM ELEC 323	Tour management	1.0		3
CBMEC 2	Strategic Management	1.8		3
DRRM 323	Disaster Risk Reduction Management	1.3		3
OMP 323	Machine Shorthand 2	1.8		3
FL 323	Foreign Language in Practice 2	1.4		3
OMC 343	Internet Research for Business	1.5		3


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SUBJECT CODE	DESCRIPTIVE TITLE	FINAL RATING	Re- Exam	Credits
First Semester S.Y. 2022-2023				
OM ELEC 413	Seminar in Current Trends in Office Administration	1.3		3
OMP 413	Project Management	1.7		3
TAX 413	Income Taxation	1.89		3
PR 413	Public and Customer Relations	1.0		3
OMP 433	International Studies	1.8		3
OMC 413	Customer Analytics	1.8		3
OM ELEC 433	Current Trends in Information Technology	1.7		3
Second Semester S.Y. 2022-2023 Eastern Visayas State University				
OMC 423	Office Internship (400 hours)	1.6		6
RES 423	Research in Office Administration	1.5		3
GRADUATED: With the Degree of BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION with Special Order No.R-022, s. 2023, per Board Resolution No. 116, s. 2023, Dulag, Leyte				
TREE PLANTING – PLANTED THE REQUIRED NUMBER OF TREES NSTP-CWTS SERIAL NUMBER C-08-056689-20				
XXXXXXXXXXXXXXXXXXXXXXXXX OFFICIAL TRANSCRIPT OF RECORDS CLOSEDXXXXXXXXXXXXXXXXX				


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