

Mark Louis L. Garces
Barangay Matapay
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CAREER OBJECTIVES

- Seeking a place to work where I can contribute my ideas and be mentored toward a successful career.
- To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

PERSONAL INFORMATION

Date of Birth	:	January 21, 1997
Place of Birth	:	Hilongos, Leyte
Age	:	27 years old
Civil Status	:	Single
Height	:	5'7"
Weight	:	70kg
Nationality	:	Filipino
Religion	:	Roman Catholic

EDUCATIONAL BACKGROUND

Tertiary	:	Bachelor of Science in Marine Engineering University of Cebu – METC Alumnos, Mambaling, Cebu City 2014 – 2017
		Bachelor of Science in Computer Science Visayas State University VISCA, Baybay City 2017 – 2024

Secondary : **Hilongos National Vocational School**
R.V. Fulache Street, Hilongos, Leyte
2010 – 2014

Primary : **Hilongos South Central School**
R.V. Fulache Street, Hilongos, Leyte
2005 – 2010

WORKING EXPERIENCE

Visayas State University: Supply and Property Office

- ◆ Administrative Aide III
Sept. 11, 2023 – Present

Visayas State University Admin

- ◆ Student Assistant Enrollment Encoder
SY 2018–2019, SY 2019–2020

Municipal Hall of Hilongos: Civil Registrar

- ◆ Job Order
February – May 2018

EXTRACURRICULAR

- ◆ **DOST Scholar (RA 2067)**
Science Education Institute
Department of Science and Technology
- ◆ **Maersk Scholar (Cadetship Program)**
University of Cebu – METC
Alumnos, Mambaling, Cebu City
- ◆ **Computer Science Students Society (Auditor)**
Department of Computer Science & Technology
Visayas State University
Visca, Baybay City

❖ **Guidance Office (Peer Facilitator)**

University of Cebu – METC

Alumnos, Mambaling, Cebu City

BACKGROUND SUMMARY

- ❖ Easy to learn
- ❖ Hardworking and Honest
- ❖ Can be trusted
- ❖ Can work effectively
- ❖ Has the drive and ambition to excel in everything
- ❖ Computer Literate

I hereby certify that the above information is true and correct to the best of my knowledge and belief.



MARK LOUIS L. GARCES

Applicant