

ATTY. JULIE TANYA PIMENTEL LANZAR

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DR. EDGARDO E. TULIN

President

Visayas State University

Baybay City, Leyte

Dear ***President Tulin:***

Warmest greetings!

I am applying for the position of CHIEF LEGAL OFFICER. The position is to fit very well with my education, experience, and career interests.

As required by your position, I have experience in both clerical/office and legal work being the Political Affairs Officer III of the Office of the Fifth Legislative District - Representative Carl Nicolas C. Cari and a private legal practitioner.

Being a Juris Doctor at the University of San Jose-Recoletos and a Bachelor of Arts Political Science graduate at the University of San Carlos, the legal theories and knowledge I have learned will greatly benefit the most prestigious university in our beloved Region VII. Additionally, with my experience as the Office Head of the Office of the Fifth Legislative District, my office management and administration skills will prove sufficient to run a highly effective Legal Office.

Furthermore, I am genuinely interested in the position and working for the Visayas State University. Your university's reputation has surprisingly excelled in all levels of education.

Please consider my request for a personal interview to discuss my qualifications further and to learn more about this opportunity. Please feel free to call me at 09176294106.

Thank you for your consideration. I look forward to talking with you.

Respectfully,



ATTY. JULIE TANYA P. LANZAR