

HONEY FE L. DE VEYRA

ABOUT ME

I am a responsible and organized individual who is dedicated to providing efficient clerical and administrative support. I value accuracy, teamwork, and professionalism, and I am eager to contribute to the smooth operation of the office.

EXPERIENCE

Teller

Leyeco IV Electric Cooperative, Inc. (2024-Present)

Part-Time Tutor

Saint Philomena Tutorial (3 Months)

University Inter-Dormitory Student Body (UISB)

Council/Academic Committee Member (2022-2023)

Practice Teaching

Gabas Integrated School (2023)
320 Hours

SEMINAR/LEADERSHIP TRAININGS

- Computer Skills Development Training: Improving Classroom Learning Thru ICT- (2024)
- Upskilling and Reskilling Teaching and Supervision Skills Training- (2024)
- Seminar on Educational Innovation and Pedagogies for Teachers of Social Studies Major- (2024)
- School Learning Action Cell: Cybersafe Awareness on Teachers - (2023)
- Symposium: Magna carta of Women (RA 9710) and Gender Equality - (2023)
- Leadership Training Program (SSG & SPG) - (2023)

SUMMARY OF QUALIFICATIONS

- LET Passer (Licensure Examination for Teachers) (March 2024)
- CSC Honor Graduate Eligibility

REFERENCES

Anita L. Alfante

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A. Mabini St., Brgy. Eastern, Hilongos, Leyte

EDUCATION

College

Visayas State University
Bachelor of Secondary Education
Cum Laude
2019-2023

Junior/Senior High School

Hilongos National Vocational School
With Honor
2013-2019

Elementary

Hilongos South Central School
2007-2023

SKILLS

- Management Skills
- Creativity
- Computer Skills
- Flexible
- Critical Thinking
- Adaptability
- Organization Skills

LANGUAGE

- English
- Tagalog
- Cebuano/Bisaya