



RYAN KEN DACUNO

APPLICANT



(+63)917-375-7049 / (+63)929-880-5817



Block 2 Lot 2 Lolita Village,
Barangay 96 Calanipawan, Tacloban City



rldacuno@up.edu.ph



<https://www.linkedin.com/in/ryan-ken-lelis-1826a01b3/>

PROFILE

I graduated at the University of the Philippines Visayas Tacloban College (UPVTC). I passed the Civil Service Exam (Professional Level) last 2017, and took the National Competency for Bookkeeping Level III of TESDA in the same year. Currently, I am working as an Administrative Aide IV at the Department of Social Welfare and Development Field Office VIII (DSWD FOVIII) under the Procurement Section.

EDUCATION

PRESENT - Master in Management (MM)
Leyte Normal University

2022 - Bachelor of Science in Management (BSM)
University of the Philippines Visayas Tacloban College

2018 - Accountancy, Business, and Management (ABM)
Leyte National High School

2012 - Rizal Central School

EXPERIENCES



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE VIII

Role: Administrative Aide IV (Clerk II)
Period: September, 2023 - PRESENT



LINKED CONSULTANCY GROUP, INC.

Function: Junior Research Consultant
Period: July, 2020 to July, 2021

LANGUAGES



FILIPINO, BISAYA,
WARAY



ENGLISH

SKILLS



COMMUNICATION SKILLS
(VERBAL & WRITTEN)



BOOKKEEPING - NC III



ADOBE PHOTOSHOP EDITING



MICROSOFT OFFICE LITERATE

REFERENCES



MANUEL C. JIMENEZ JR.

Department of Social Welfare and
Development Field Office VIII -
Procurement Section



Head, Procurement Section

Contact No.: 0917-314-9280



ENP SHIRLEY N. MARAYA, MM

University of the Philippines Tacloban -
Division of Management



Role: Assistant Professor I

Contact No.: 0917-125-6685