

JULIE JOY M. ABASOLO

Date

February 17,,2021



Address: Brgy. Can-aporong Abuyog Leyte

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OBJECTIVE

Physically agile candidate seeks a position as a ADMIN. AIDE VI (CLERK III). Coming with deep familiarity with organizing and communicate effectively.

EDUCATION

Bachelor of Science in Industrial Education, Eastern Visayas State University- Tacloban City

June 2012- June 2016

CAREER SERVICE

License Professional Teacher

June 19, 2018

ABILITIES/SKILLS

Computer Literate (Microsoft Office)

Expert

Written and Verbal Communication

Expert

Time Management

Expert

Multi-Tasking

Organizing and Planning

Expert

Expert

SEMINARS/TRAINING

- **Provincial Level Training-Philsys Step 1 Pre-Registration**

Philippine Statistics Authority

- **National Certificate II (Technical Drafting)**

TESDA

- **FPPF Basic Photography Workshop**

Federation of Philippine Photographers
Foundation, INC. Intramuros Manila.

- **Transformational Leadership**

Dream Quest International and Impact Life
Singapore

WORK EXPERIENCE

REGISTRATIVE OFFICER 1

(Philippine Statistics Authority)

TRAITS AND CHARACTERISTICS

- God fearing
- Hardworking
- Positive thinker
- Honest
- Competent
- Flexible
- Eager and willing to learn new knowledge and skills
- Good management skills

REFERENCES

MR. ALLAN DIAZ
EVSU INSTRUCTOR
09173768457
MS. MICHELLE DELMONTE
TESDA INSTRUCTOR
09101764100

MRS. GLORIA VILLOTE ALVERO
MASTER TEACHER 1
093651733324

I hereby certify that the above information is true and correct to the best of my knowledge and beliefs.


JULIE JOY M. ABASOLO
Applicant