

Dr. Rosario P. Abela
Head, Department of Teacher Education
Visayas State University – *Main Campus*
Baybay City, Leyte, 6521
June 30, 2024

Dear Dr. Abela,

I am writing to express my interest in the teaching position at the Visayas State University – Department of Teacher Education. As a proud alumna of VSU, graduating Magna Cum Laude with a Bachelor's Degree in Secondary Education, majoring in Science, I am eager to contribute to the institution that has played a pivotal role in shaping my educational journey. Additionally, I passed the Licensure Examination for Professional Teachers in March 2024 and am now a Licensed Professional Teacher.

Although I have not yet had a formal teaching experience, my previous role as an Administrative Staff has developed my organizational, communication, and problem-solving skills. These transferable skills will enable me to effectively manage a classroom, develop engaging lesson plans, and address the varied needs of students.

My time at VSU equipped me with a comprehensive education in professional and general education, science, technology, and more. This extensive curriculum provided a strong foundation in teaching methodologies and student engagement strategies. Moreover, my student teaching experience at Baybay National High School allowed me to apply theoretical knowledge in a practical setting. There I crafted lesson plans, delivered lessons, evaluated student performance, and adapted instruction to meet diverse student learning needs. This hands-on experience reinforced my dedication to promoting inclusive education and fostering a positive learning environment.

I have enclosed my diploma, resume, and transcript of records for your review. I am excited about the opportunity to support the academic achievement and overall development of the students at the VSU-DTE. I would welcome the opportunity to discuss how my background and skills can contribute to the success of your esteemed institution.

Thank you for considering my application. I look forward to the possibility of contributing to the VSU community and to your response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kristien P. Espina', with a stylized, flowing script.

KRISTIEN P. ESPINA
Applicant