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Anatolio N. Polinar
Department Head
Department of Forest Science
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Polinar,

I am writing to express my interest in the Instructor I position at the Department of Forest Science at Visayas State University, as advertised on the VSU HRMIS. With my educational background and work experience, I am confident in my ability to contribute effectively to your team.

I graduated with a Bachelor of Science in Forestry and a Master of Science in Forestry from Visayas State University. My academic training has provided me with a solid foundation in forestry principles, research methodologies, and sustainable practices.

In my previous role as a Science Research Assistant at the Australian Center for International Agricultural Research (ACIAR) at VSU, I observed to strict research protocols, ensured accurate documentation, and maintained high standards of quality and integrity. I also prepared detailed scientific reports and supported researchers in their projects. This experience has enhanced my research skills and my ability to deliver service excellence.

As a Community Development Officer in Project Tarsier at VSU, I conducted community trainings, workshops, and seminars to enhance project quality and engagement. I collaborated with researchers, project managers, and community members to achieve project goals. My experience in conducting community discussions has improved my communication skills and my ability to disseminate information effectively.

Additionally, I have demonstrated my ability to adapt to various roles and tasks within research and project management. I conducted community organizing with sensitivity to gender and development issues, promoted an inclusive environment during trainings and workshops, and developed innovative educational activities for community members.

My experiences have prepared me to create a learner-centered environment and develop effective instructional materials. I am passionate about restoring Filipino values that promote pro-people and pro-nature principles.

I am eager about the opportunity to contribute to the Department of Forest Science at Visayas State University as an Instructor I. Thank you for considering my application. I look forward to the possibility of discussing my application further.

Sincerely,

Kenneth Bryan L. Doria