July 21, 2021

Dr. ULYSSES A. CAGASAN

Department Head Department of Agronomy Visayas State University

Dear Sir Ulysses,

Good day! I would like to apply as a part-time instructor in your department. I have an experience teaching in your department, and I realized that it is my passion. I am confident that I am fit for this job because of my work experience and I have a Master of Science in Agronomy degree.

I believe that teachers make a lasting impact in the lives of their students. Thus, I want to impart my learnings to the future agriculturists and other students for them to gain more knowledge and skills. I hope that I can motivate them to develop their strengths and abilities and to make them more competent in their fields.

Besides being an instructor in your department, I was also an agronomy student; thus, I know the quality education you have given to the students. Therefore, I want to continue contributing to the goals of agriculture and the university's mission.

I have faith that after you have reviewed my application letter, resume and transcript of records, you will see that I have the qualifications you are looking for. If you have any further questions, please contact me on my mobile number 0931-152-. Thank you for your time and consideration.

Truly yours,

ANGELA R. ESCOTOTO

Applicant