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January 8, 2025

INSTITUTE OF HUMAN KINETICS  
Visca Baybay City Leyte, 6521-A Philippines  
[ihk@vsu.edu.ph](mailto:ihk@vsu.edu.ph)

To Whom It May Concern,

I am writing to apply for the part-time instructor position at the Institute of Human Kinetics. As a graduate of the Bachelor of Culture and Arts Education program from Visayas State University and a Licensed Professional Teacher (LET passer), I am confident that my educational background, combined with my practical experiences, make me a strong candidate for this role.

During my internships, I gained hands-on experience in various fields that allowed me to hone my communication, leadership, and organizational skills. These include positions as an interviewer at the City Traffic Management and Terminal Office in Baybay (2018), customer service representative at Sibugay Mountain Resort in Albura (2022), intern at the VSU Development Communication Center (DYDC 104.5) (2022), and as a practice teacher at Bunga National High School (2023). These experiences have not only expanded my skill set but also reinforced my passion for teaching and supporting the development of others.

I possess a strong work ethic, adaptability, and a genuine commitment to continuous learning and improvement. I am eager to apply these qualities in an educational setting, and I am excited about the opportunity to contribute to the success of your department while furthering my professional growth.

Thank you for considering my application. I look forward to the opportunity to discuss how my experiences and qualifications align with the needs of the Institute of Human Kinetics.

Sincerely,  
Abegail M. Prieto