

June 16, 2021

DR. EDGARDO E. TULIN

President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Please consider me an applicant for the position of utility worker at the VSU Integrated High School. I have been serving VSU-HIS since June 1, 2013 doing various functions as carpenter, welder, basic electrical, painter, among others.

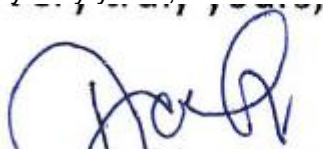
Before I was assigned at the VSU-IHS, I was carpenter at the General Services Division for about six years from July 9, 2007 until my transfer to the high school department. By July 8, 2021, I will have served VSU for a total of 15 years.

Aside from being able to do the usual functions of a utility man, I am a skilled worker as can be seen in my current and previous work assignments.

I hope for your favorable consideration of my application.

Thank you.

Very truly yours,



Jose Roldan C. Garcitos
Applicant