

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ROA		
FIRST NAME	FRANCES MARI	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	GOLUCINO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/22/1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ILIGAN CITY, LANA DEL NORTE	If holder of dual citizenship, please indicate the details	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A PEDRO ROA STREET House/Block/Lot No. Street N/A IBABAO Subdivision/Village Barangay ALORAN MISAMIS OCCIDENTAL City/Municipality Province
7. HEIGHT (m)	1.49	ZIP CODE	7206
8. WEIGHT (kg)	55	18. PERMANENT ADDRESS	N/A PEDRO ROA STREET House/Block/Lot No. Street N/A IBABAO Subdivision/Village Barangay ALORAN MISAMIS OCCIDENTAL City/Municipality Province
9. BLOOD TYPE	*A+	ZIP CODE	7206
10. GSIS ID NO.	011127776012	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	122138491611	20. MOBILE NO.	09353846164
12. PHILHEALTH NO.	210250365173	21. E-MAIL ADDRESS (if any)	francesmroa@gmail.com
13. SSS NO.	0816916223		
14. TIN NO.	286-923-503		
15. AGENCY EMPLOYEE NO.	28		

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ROA			
FIRST NAME	FRANCIS	NAME EXTENSION (JR., SR.) N/A		
MIDDLE NAME	MAISOG			
25. MOTHER'S MAIDEN NAME	MARION MUTIA GOLUCINO			
SURNAME	ROA			
FIRST NAME	MARION			
MIDDLE NAME	GOLUCINO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALORAN CENTRAL ELEMENTARY SCHOOL	ELEMENTARY	1991	1997	GRADUATED	1997	CLASS SALUTATORIAN
SECONDARY	ALORAN TRADE HIGH SCHOOL	HIGH SCHOOL	1997	2001	GRADUATED	2001	1ST HONORABLE MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF THE PHILIPPINES- MANILA	BACHELOR OF SCIENCE IN INDUSTRIAL PHARMACY	2001	2002	2 SEMESTERS	N/A	N/A
	LEYTE STATE UNIVERSITY (VISAYAS STATE UNIVERSITY)	BACHELOR OF SCIENCE IN AGRICULTURE (HORTICULTURE)	2003	2007	GRADUATED	2007	N/A
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS	JURIS DOCTOR WITH THESIS	2019	2021	4 SEMESTERS	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	2/17/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	PHILIPPINE ASSOCIATION OF AGRICULTURISTS, INC.	2/22/2023	PRESENT	32 HOURS	ASSOCIATE
	LGU-ALORAN/ PHILIPPINE BISAYAN SOCIETY OF NEVADA, USA	1/5/2017; 06/12/2024; 1/22/2025	1/8/2017; 06/15/2024; 1/25/2025	32 HOURS, 40 HOURS	LOCAL VOLUNTEER (INTERPRETER)
	LGU-ALORAN MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE/DALISAY, ALORAN, MIS. OCC.	6/1/2013	6/1/2019	1,152 HOURS	VOLUNTEER RESPONDER
	ALORANON MULTI-PURPOSE COOPERATIVE/ DALISAY, ALORAN, MIS. OCC.	6/1/2013	PRESENT	96 HOURS	MEMBER
	LEYTE STATE UNIVERSITY ALUMNI ASSOCIATION/ BAYBAY, LEYTE	4/1/2007	PRESENT	136 HOURS	MEMBER
	ALORAN TRADE ALUMNI ORGANIZATION/ LABO, ALORAN, MIS. OCC	4/1/2001	PRESENT	208 HOURS	MEMBER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	REDEFINING SUSTAINABILITY: AN INTRODUCTION TO FOOD WASTE RECYCLING AS A CLIMATE SOLUTION FOR GOVERNMENT FOOD SERVICE FACILITIES & THE HOSPITALITY INDUSTRY	7/10/2024	7/10/2024	4 HOURS	TECHNICAL	DEVELOPMENT ACADEMY OF THE PHILIPPINES
	SENATOR TOLENTINO ADAPTIVE GOVERNANCE AND INNOVATION FOR LOCAL EXECUTIVES (AGILE) PROGRAM "TALK POINTS: STRENGTHENING LOCAL SUPPORT FOR THE AGRICULTURE SECTOR"	7/5/2024	7/5/2024	4 HOURS	TECHNICAL	DEVELOPMENT ACADEMY OF THE PHILIPPINES
	AGRICULTURE IN SPACE :SPACE TECHNOLOGY AND DATA UTILIZATION IN THE AGRICULTURAL SECTOR"	6/25/2024	6/25/2024	4 HOURS	TECHNICAL	UNIVERSITY OF THE PHILIPPINES - LOS BANOS
	IN CYCLES: WASTE MANAGEMENT AND UTILIZATION FOR SMALLHOLD FARMERS	4/22/2024	4/26/2024	40 HOURS	TECHNICAL	INTERNATIONAL TRAINING CENTER ON PIG HUSBANDRY
	TRAINING ON NATIVE CATTLE PRODUCTION AND MANAGEMENT BATCH 2	10/24/2023	10/26/2023	24 HOURS	TECHNICAL	AGRICULTURAL TRAINING INSTITUTE- REGIONAL TRAINING CENTER X
	GOOD AGRICULTURAL PRACTICES AND GOOD MANUFACTURING PRACTICES ON COCONUT	6/6/2023	6/7/2023	16 HOURS	TECHNICAL	AMPARITAS INTEGRATED NATURAL FARM
	TRAINING ON UPLAND RICE-BASED FARMING SYSTEM	4/19/2022	4/29/2022	88 HOURS	TECHNICAL	DEPARTMENT OF SCIENCE AND TECHNOLOGY
	WORLD METEOROLOGICAL ORGANIZATION SCIENTIFIC FORUM: HYDROMETEOROLOGICAL AND CLIMATE INFORMATION FOR DISASTER RISK REDUCTION	3/23/2022	3/23/2022	4 HOURS	TECHNICAL	DEPARTMENT OF SCIENCE AND TECHNOLOGY
	HYBRID RICE SEED PRODUCTION WEBINAR	12/1/2021	12/1/2021	4 HOURS	TECHNICAL	INTERNATIONAL RICE RESEARCH INSTITUTE
	REGIONAL TRAINING OF TRAINERS ON RICE CROP MANAGER USE AND OPERATION	2/28/2017	3/2/2017	32 HOURS	TECHNICAL	AGRICULTURAL TRAINING INSTITUTE- REGIONAL TRAINING CENTER X
	TRAINING OF FACILITATORS ON CLIMATE-SMART FARM BUSINESS SCHOOL	2/20/2017	3/1/2017	56 HOURS	TECHNICAL	AGRICULTURAL TRAINING INSTITUTE- REGIONAL TRAINING CENTER X
	TRAINING OF TRAINERS ON SMALL-SCALE IRRIGATION SYSTEMS & DRY SEASON CROP PRODUCTION	9/20/2010	10/1/2010	80 HOURS	TECHNICAL	FOOD & AGRICULTURE ORGANIZATION OF THE UNITED NATIONS, PHILIPPINE RICE RESEARCH INSTITUTE
	WORKSHOP ON RESEARCH METHODOLOGIES	4/5/2010	4/9/2010	40 HOURS	TECHNICAL	FOOD & AGRICULTURE ORGANIZATION OF THE UNITED NATIONS, PHILIPPINE RICE RESEARCH INSTITUTE
	RICE SPECIALIST TRAINING COURSE	12/1/2009	4/29/2010	872 HOURS	TECHNICAL	FOOD & AGRICULTURE ORGANIZATION OF THE UNITED NATIONS, PHILIPPINE RICE RESEARCH INSTITUTE

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	DRIVING		TRAINING ON COCOS NUCI-PERA: A PAFES ENTERPRISE-REARING APPROACH EXPEDITION Facilitator		ALORAN TRADE ALUMNI ASSOCIATION
	PHOTOGRAPHY, VIDEOGRAPHY, MULTIMEDIA PREPARATION		TRAINING ON SPECIMEN COLLECTION FOR BARANGAY BIOSECURITY OFFICERS Facilitator		LEYTE STATE UNIVERSITY ALUMNI ASSOCIATION
	CROP PRODUCTION		LIVESTOCK EMERGENCY GUIDELINES AND STANDARDS Facilitator		ALORANON MULTI-PURPOSE COOPERATIVE
	TREKKING & OTHER OUTDOOR ACTIVITIES		TRAINING ON FARM BUSINESS MANAGEMENT Facilitator		PHILIPPINE ASSOCIATION OF AGRICULTURISTS, INC.
			SOCIAL PREPARATION, PRODUCTION, POST-HARVEST HANDLING AND MARKETING STRATEGIES Resource Person		
			CLUSTER DEVELOPMENT PLAN AND PROJECT PROPOSAL WRITESHOP Resource Person		
			FIRST CLASS: TRAINING THE NEW LOCAL FARMER TECHNICIANS (LFTc) Resource Person		
			REFRESHER TRAINING COURSE FOR SEED INSPECTORS ON INBRED RICE SEED PRODUCTION & CERTIFICATION Resource Person		
			SERVICE AWARD AS A RICE SUFFICIENCY OFFICER IN THE PROVINCE OF BULACAN		
			RESEARCHER OF THE 3rd BEST RESEARCH & DEVELOPMENT POSTER DURING THE 21st REGIONAL RESEARCH DEVELOPMENT/EXTENSION SYMPOSIUM IN LEYTE		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	2/17/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed.
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
Resignation from LGU-Aloran to enroll in law school

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. EULITO U. BAUTISTA	TALAVERA, NUEVA ECIJA	09171106429
NOEMI BETH G. MACARIO, CESE	ATI-RTC XIII, BUTUAN CITY, AGUSAN DEL NORTE	09171144043
JIMMY R. REGALADO, CE	OSPITAL, ALORAN, MISAMIS OCCIDENTAL	09185605403


42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: Professional Driver's License

ID/License/Passport No.: C07-11-020228


Date/Place of Issuance: April 30, 2024/
Oroquieta City, Misamis Occidental




Signature (Sign inside the box)


2/17/2025

Date Accomplished


PHOTO


Right Thumbmark

SUBSCRIBED AND SWORN to before me this 17th day of February, affiant exhibiting his/her validly issued government ID as indicated above.


JUMPER A. ROMO
Municipal Mayor
Person Administering Oath

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