

Brgy. Bagumbayan
Hilongos, Leyte 6524

June 03, 2023

DR. MARIA VANESSA E. GABUNADA

Department Head
Department of Liberal Arts and Behavioral Sciences
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Gabunada:

I, the undersigned, hereby place my application as a college part-time instructor at the Department of Liberal Arts and Behavioral Sciences. I am a graduate of the Franciscan College of the Immaculate Conception Baybay City, Leyte Incorporated with the program Bachelor of Secondary Education Major in English.

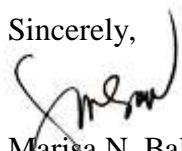
I have undergone two semesters of teaching experience in the department as a part-time instructor during the Academic Year 2022-2023. I believed that this credential has developed in me the expertise to render quality education to my students. In my present capacity as a part-time instructor, I am imparting knowledge to diverse students and had been successful in taking equal care of them in their respective backgrounds and areas of interest. I received an outstanding rating for my teaching performance as evaluated by my students during the first semester. Other than that, I was able to successfully hold both written and performance-based assessments such as long quizzes, exams, oral recitations, speeches, and role plays to develop the talents and abilities of my students better. Aside from that, I'm well aware of the effort and patience needed in teaching. Thus, I always consider and cater to student diversity in the classroom. These experiences, combined with the knowledge and skills that I obtained during my undergraduate studies have made me resilient, flexible, and hardy as an educator; furthermore, it is evident that my experience, my personality, and my education have prepared me to work well with others and to respond creatively to challenges and added responsibilities in teaching.

Attached in this application letter are the pertinent documents that could further vouch for my skills and capacity as a part-time instructor in the department. For inquiries, you may contact me via my cell number cited as 09603062488. I am very much willing to come for an interview at the time of your convenience.

Hoping for your favorable response on the matter as above stipulated.

More power and God bless!

Sincerely,



Marisa N. Ballada
Applicant