

June 21, 2024

AL FRANJON M. VILLAROYA

Head

Department of Philosophy and Social Sciences

Visayas State University

Visca, Baybay City, Leyte

Dear Sir,

Greetings!

I am writing to express my great willingness to work at your institution as a Social Science Teacher, I read a post where in you are looking for the said vacant job position. Given my qualifications, I believe that I am qualified to teach in your institution. I graduated with a degree of Bachelor in Secondary Education major in Social Science and passed the Board Licensure Examination for Professional Teachers last December 2022.

I believe, I have the necessary qualifications that fit for the available position. My skills and knowledge will prove my ability to fill that role. I am willing to learn new things, I am willing to work hard and undergo supervision by my mentors.

Attached are my credentials in line with the position. I can work well with others and set to it to give the best quality service I can.

Thank you for your time and consideration. I sincerely hope that you will allow me the opportunity to prove my skills and knowledge. I look forward to hearing from you at your earliest convenience.

Sincerely,



MARIUZ P. AYOP
Applicant