

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	Gongob		
FIRST NAME	John Mark	NAME EXTENSION (JR, SR)	
MIDDLE NAME	Fernandez		
3. DATE OF BIRTH (mm/dd/yyyy)	04/20/2002	16. CITIZENSHIP	Philippines
4. PLACE OF BIRTH	Manila	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	Male		
6 CIVIL STATUS	Single		
7. HEIGHT (m)	1.6	17. RESIDENTIAL ADDRESS	Zone2
8. WEIGHT (kg)	52	ZIP CODE	House/Block/Lot No. Street Patag
9. BLOOD TYPE			Subdivision/Village Barangay
10. GSIS ID NO.			Baybay Leyte
11. PAG-IBIG ID NO.	121306615376		City/Municipality Province
12. PHILHEALTH NO.	012500857127		6521
13. SSS NO.	06-4466157-5	18. PERMANENT ADDRESS	Zone2
14. TIN NO.	672455748	ZIP CODE	House/Block/Lot No. Street Patag
15. AGENCY EMPLOYEE NO.			Subdivision/Village Barangay
			Baybay Leyte
			City/Municipality Province
			6521
		19. TELEPHONE NO.	
		20. MOBILE NO.	09125909004
		21. E-MAIL ADDRESS (if any)	jgongob1823@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Reyes		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Jecel	NAME EXTENSION (JR, SR)	Jeshmier Reyes Gongob	1/9/2025
MIDDLE NAME	Samuele			
OCCUPATION	House wife			
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Gongob			
FIRST NAME	Joel	NAME EXTENSION (JR, SR)		12/7/1973
MIDDLE NAME	Molles			
25. MOTHER'S MAIDEN NAME	Molinas			
SURNAME	Fernandez			2/6/1977
FIRST NAME	Marissa			
MIDDLE NAME	Molinas		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Patag Elementary School					2013-2014	
SECONDARY	Baybay National High School					2017-2018	

VOCATIONAL / TRADE COURSE	TVL					
COLLEGE	Palermo Hotel	Ship's catering Services			2020-2022	
GRADUATE STUDIES	Palermo Hotel	Ship's Catering Services			2022	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	Jan 13, 2023	

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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE				DATE			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION
		From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	
		From	To			

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMB

<i>(Continue on separate sheet if necessary)</i>		
<i>SIGNATURE</i>		<i>DATE</i>

[illegible]

34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over you in Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	If YES, give details: _____ _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	If YES, give details: _____ _____ If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	If YES, give details: _____ _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: _____ _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	If YES, give details: _____ If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	If YES, give details (country): _____ _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	If YES, please specify: _____ If YES, please specify ID No: _____ If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)		
NAME	ADDRESS	TEL. NO.

ID picture taken within the last 6 months
3.5 cm. X 4.5 cm
(passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date

Government Issued ID:

ID/License/Passport No:

Date/Place of Issuance:

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated at

Person Administering Oath



boy

f4

Yes/No	Cstat	Gender
Yes	Single	Male
No	Married	Female
	Separated	
	Widowed	