

"Exhibit B"

**Individual Performance Commitment and Review Form (IPCR)**

I, Antonette S. Cruz, of the Department of Mechanical Engineering commit to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period of July 1 to December 31, 2023.

**ANTONETTE S. CRUZ**

Ratee

Date: Jan. 15, 2024

Approved:

**RONARD G. PAÑA**

Head, DME

Date: Jan. 15, 2024

**JANNET C. BENCURE**

College Dean

Date: Jan. 18, 2024

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishmen	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
UMFO 2. Higher Education Services									
	OVPI MFO 1. Curriculum Program Management Services								
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams	To monitor and document licesure examination result	61%	74.80%	5	5	5	5.00	Feb. 2023 - 27 of 31 (87.10%) Aug. 2023 - 5 of 8 (62.50%)
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered	To prepare required documents that will serve as proof/evidence per CMO requirements	100%	100%	4	4	5	4.33	prepared required documents particularly on assigned area (Faculty, Instructional Quality)
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs	To provide support to RQAT compliance for BSME Program	100%	100%	5	4	4	4.33	provided support for the issuance of COPC of the program
	PI 4. Percentage of undergraduate programs with accreditations	To maintain documents related to accreditation	100%	100%	5	5	5	5.00	AACUP Level I Accredited effective until April 2024
UMFO 5. Support to Operations									
	OVPI MFO 1. Faculty Development Services								
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	To facilitate and assist the application of Engr. Castil for study leave	1	1	5	4	4	4.33	Assited the application of Engr. Castil for study leave


	PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated, monitored and assisted	To facilitate and assist the application of Engr. Merafuentes and Engr. Arcayan for study leave	2	2	5	4	4	4.33	Assisted the application of Engr. Durotan and Engr. Merafuentes for study leave
	PI 1.2: Number of faculty who finished advanced degree program on time								
	PI 2: Number of faculty granted with external scholarships	To facilitate and assist the application of Engr. Castil, Engr. Merafuentes and Engr. Arcayan for study leave	3	2	4	5	5	4.67	Engr. Castil and Engr. Merafuentes were granted external scholarships while Engr. Durotan was granted under VSU Fellowship only since his study leave is only to complete his thesis for 1 year
	PI 3: Number of faculty granted with internal fellowship grants			1	5	5	5	5.00	Engr. Durotan was granted VSU Fellowship
	PI 5: Number of faculty sent for trainings, seminars, conferences	To facilitate and assist faculty recommended for trainings/ seminars/ workshops	5	6	5	5	5	5.00	Engr. Bantay, Engr. Binueza, Engr. Merafuentes, Engr. Paña, Engr. Arcayan, Engr. Ebit
	<b>OVPI MFO 4. Program and Institutional Accreditation Services</b>								
	PI 8: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	To abide by the ISO 9001:2015 clauses and the VSU QMS	100%	100%	5	5	5	5.00	Compliant to ISO standards and VSU QMS
	<b>OVPI MFO 6. General Administration and Support Services</b>								
	PI 1: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	To submit PPMP	1	3	5	5	5	5.00	Submitted PPMP funded by GAA and STF
	PI 2: Zero percent complaint from clients served	To assist clients during office hours	100%	100%	5	5	5	5.00	No complaint received from clients
	PI 4: Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	To assist the department head in the conduct of planning sessions and/or related activity	2	2	5	5	4	4.67	Conducted planning sessions through departmental meeting
	PI 5: Number of monthly/special faculty & staff meetings conducted**	To prepare notice, attendance sheets and minutes of meeting	8	8	5	5	5	5.00	Prepared notice, attendance and minutes of meetings conducted
	PI 6: ADDITIONAL OUPUTS								

	Number of administrative documents acted	To prepare and facilitate office requests, recommendations, contracts and reports; faculty workload; DTR; cash advance, reimbursement and liquidation; finance related documents such as PR, RIS	600	1292	5	5	4	4.67	as per 2023 record book
Total Over-all Rating								71.33	

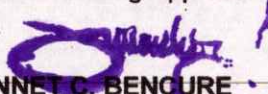
Average Rating (Total Over-all rating divided by 4)		4.76
Additional Points:		
Approved additional points (with copy of approval)	XX	
FINAL RATING		4.76
ADJECTIVAL RATING	Outstanding	

**Comments & Recommendations for Development Purpose:**  
 -Attend more training and workshops


Evaluated & Rated by:

  
**RONARD G. PANA**  
 Department Head  
 Date: Jan. 15, 2024

Recommending Approval:

  
**JANNEY C. BENCURE**  
 College Dean  
 Date: Jan. 16, 2024

Approved:

  
**BEATRIZ S. BELONIAS**  
 Vice President, Academic Affairs  
 Date: Jan. 18, 2024

1 - Quality   2 - Efficiency   3 - Timeliness   4 - Average