CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: *Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.*

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

I. PERSONAL INFORMATION

2. SURNAME	TAMAYO
FIRST NAME	ELLA JANE
NAME EXTENSION (JR., SR)	
MIDDLE NAME	CAMINO

3. DATE OF BIRTH (mm/dd/yyyy)	01/06/2001	16. CITIZENSHIP	☑ Filipino ☐ Dual Citizenship ☑ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ALEOSAN DISTRICT HOSPTAL, ALEOSAN, COTABATO	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☑ Female		
6 CIVIL STATUS	☑ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	SAN ANTONIO ABAD ST. (House/Block/Lot No. / Street) LOOC (Subdivision/Village / Barangay) JAGNA BOHOL (City/Municipality / Province)
7. HEIGHT (m)	1.53		
8. WEIGHT (kg)	57	ZIP CODE	6308
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	SAN ANTONIO ABAD ST. (House/Block/Lot No. / Street) LOOC (Subdivision/Village / Barangay) JAGNA BOHOL (City/Municipality / Province)
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	12328922383		
12. PHILHEALTH NO.	17-250611667-3	ZIP CODE	6308
13. SSS NO.	09-5190961-6	19. TELEPHONE NO.	N/A
14. TIN NO.	657-506-625	20. MOBILE NO.	09569773847
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	ellatamayo77@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)		
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	TAMAYO			
FIRST NAME	RUEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SEGUNLA			
25. MOTHER'S MAIDEN NAME				
SURNAME	CAMINO			
FIRST NAME	RHODA			
MIDDLE NAME	ESCAROLA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE From	To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	ALEOSAN CENTRAL ELEMENTARY SCHOOL	N/A	N/A	N/A	N/A	2013	N/A
SECONDARY	SOUTHERN VHRISTIAN COLLEGE	SCIENCE TECHNOLOGY ENGINEERING AGRICULTURE MATHEMATICS (STEAM)	N/A	N/A	N/A	2019	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SOUTHERN MINDANAO	BACHELOR OF SCIENCE IN AGRICULTURAL AND BIOSYSTEMS ENGINEERING	N/A	N/A	N/A	2024	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	

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27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CSC-PROFESSIONAL PASSER	81.7	03/03/2024	GENERAL SANTOS CITY	518173	NO EXPIRATION
RA 1080 - AGRICULTURAL AND BIOSYSTEMS ENGINEERING LICENSURE EXAM (ABELE)	70.0	12/12/2024	MANILA	0013098	01/06/2028

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
05/05/2025	06/06/2025	GOVERNMENT INTERNSHIP PROGRAM	DEPARTMENT OF AGRICULTURE - REGIONAL AGRICULTURE ENGINEERING DIVISION- REGION XII	9460.00		MEMORANDUM OF AGREEMENT	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy) From	To	NUMBER OF HOURS	POSITION / NATURE OF WORK
PHYSICAL PLANT DEVELOPMENT SERVICES OFFICE - PPDSO			240.0	ON THE JOB TRAINEE

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From	To	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
MABELIDAD SKILLS TRAINING SYNERGIZING INNOVATION: ADVANCING MECHATRONICS AND QGIC MAPPING FOR SMARTR FUTURE	02/09/2025	02/09/2025	8.0	TECHNICAL	PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERING - NATIONAL
AGRITALK 2022: HATAW CACAO! A WEBINAR SERIES ON CACAO PRODUCTION, PROCESSING, AND MARKETING	08/23/2022	08/25/2022	24.0	TECHNICAL	AGRICULTURAL TRAINING INSTITUTE REGIONAL TRAINING CENTER 1
AGRITALK 2022: BALANCED FERTILIZATION STRATEGY ON CORN PRODUCTION	08/10/2022	08/10/2022	4.0	TECHNICAL	AGRICULTURE TRAINING INSTITUTE REGIONAL TRAINING CENTER XII
33RD PHILIPPINE AGRICULTURAL ENGINEERING WEEK	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.
18TH INTERNATIONAL AGRICULTURAL AND BIOSYSTEMS ENGINEERING CONFERENCE AND EXHIBITION	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.
ABE 190 WEBINAR SERIES: ELEVATING AWARENESS ON AB STRUCTURE PROJECTS FOR SUSTAINABLE AGRICULTURE AND BIOSYSTEMS ENGINEERING LEARNING DEVELOPMENT	10/08/2022	10/08/2022	4.0	TECHNICAL	CENTRAL BICOL STATE UNIVERSITY OF AGRICULTURE
71ST PSABE ANNUAL NATIONAL CONVENTION	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.
8TH SOUTHEAST ASIAN AGRICULTURAL ENGINEERING STUDENT CHAPTER ANNUAL REGIONAL CONVENTION	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
MICROSOFT OFFICE SKILL	STUDENT LEADER - PHILIPPINE STUDENT LAY ALLIANCE MOVEMENT (PSALM)	PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS
CAD AND SKETCH-UP SKILL		SINGLES FOR CHRIST
HIKING		
COOKING		
COMMUNICATION SKILLS		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☑ NO ☐ YES ☑ NO If YES, give details:
35. a. Have you ever been found guilty of any administrative offense?	☐ YES ☑ NO If YES, give details:
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☑ NO If YES, give details:
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☑ NO If YES, give details: ☐ YES ☑ NO If YES, give details:
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☑ NO If YES, give details (country):
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☑ NO If YES, please specify: ☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
CAMILO ANDAYA RIZANO	LOOC, JAGNA, BOHOL	(+63) 9850817388
PRIMO T. GALENDEZ	GARCIA HERNANDEZ, BOHOL	(038) 417-2529
ENGR. TITO JUN T. TIDULA	KABACAN, COTABATO	(+63) 9106069699

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	PRC
ID/License/Passport No.:	0013098
Date/Place of Issuance:	01/30/2025

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 21 JUL 2025 affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. MA. MIA L. CEPEDOZA
Notary Public for Tagbilaran and other Municipalities
NCS No. 2024-65 until December 31, 2025
PTR No. 3886101 Tagbilaran City Dec 4 2024
Roll No. 85527 IBP No. 486540 Dec 27 2024 TIN 232-957-399
MCLE Compliance No. VIII-0011556
2nd Fl Ramvil Bldg CPG Ave Tagbilaran City
miacepedoza@gmail.com/09223134007

Person Administering Oath

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