

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DE PAZ		
FIRST NAME	KRISTINE APPLE	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	CALUBAY		
3. DATE OF BIRTH (mm/dd/yyyy)	SEPTEMBER 28, 1999	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☒ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BRGY. GEN. A. LUNA MAYORGA, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	N/A ZONE 3 House/Block/Lot No. Street N/A BRGY. GEN. A. LUNA Subdivision/Village Barangay MAYORGA LEYTE City/Municipality Province 6507
7. HEIGHT (m)	5'3"	18. PERMANENT ADDRESS	N/A ZONE 3 House/Block/Lot No. Street N/A BRGY. GEN. A. LUNA Subdivision/Village Barangay MAYORGA LEYTE City/Municipality Province 6507
8. WEIGHT (kg)	56	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	AB	20. MOBILE NO.	09461958618
10. GSIS ID NO.	N/A	21. E-MAIL ADDRESS (if any)	depazkristineapple@gmail.com
11. PAG-IBIG ID NO.	1213-2239-3080		
12. PHILHEALTH NO.	13-250694073-0		
13. SSS NO.	06-4589696-7		
14. TIN NO.	N/A		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

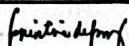
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR./N/A)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DE PAZ			
FIRST NAME	EDWIN	NAME EXTENSION (JR., SR./N/A)		
MIDDLE NAME	LAGUNZAD			
25. MOTHER'S MAIDEN NAME	CALUBAY, MARILYN HADLOCON			
SURNAME	DE PAZ			
FIRST NAME	MARILYN			
MIDDLE NAME	CALUBAY			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GEN. A. LUNA PRIMARY SCHOOL	ELEMENTARY	2006	2008	GRADUATE	2012	ACHIEVER
	LIBERTY ELEMENTARY SCHOOL		2008	2012			
SECONDARY	MAYORGA NATIONAL HIGH SCHOOL	JUNIOR HIGH SCHOOL	2012	2016	GRADUATE	2018	WITH HIGH HONORS/BEST IN RESEARCH AND WORK IMMERSION
		SENIOR HIGH SCHOOL	2016	2018			
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF PHYSICAL EDUCATION	2018	2022	GRADUATE	2022	MAGNA CUM LAUDE
GRADUATE STUDIES	LEYTE NORMAL UNIVERSITY	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION	2024	PRESENT	9 UNITS	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	MARCH 03, 2025
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS	81.8	03/19/2023	TACLOBAN CITY	2059997	09/28/2026
	HONOR GRADUATE ELIGIBILITY, PRESIDENTIAL DECREE NO. 907	N/A	12/20/22	PALO, LEYTE	100108221665	N/A

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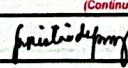
V. WORK EXPERIENCE

28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-07") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
	From	To						
07/01/2024	PRESENT		Music, Arts, Physical Education and Health (MAPEH) TEACHER	NOTRE DAME OF ABUYOG INC.	11000.00	N/A	PROBATIONARY	N
08/01/2023	06/30/2024		Music, Arts, Physical Education and Health (MAPEH) TEACHER	NOTRE DAME OF ABUYOG INC.	10, 500.00	N/A	PROBATIONARY	N

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	MARCH 03, 2025
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MARCH 03, 2025

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2024 IN-SERVICE TRAINING FOR JUNIOR HIGH SCHOOL TEACHERS (ONLINE)	08/26/2024	08/28/2024	24	TECHNICAL	PRIVATE EDUCATION ASSISTANCE COMMITTEE (PEAC)
	UPSKILLING AND RESKILLING TEACHING AND SUPERVISION SKILLS TRAINING	12/15/2024	12/24/2024	80	TECHNICAL	CONTINUING PROFESSIONAL DEVELOPMENT CENTER FOR TEACHER TRAINING CENTER (CPDCF)
	COMPUTER SKILLS DEVELOPMENT: DEVELOPMENT TRAINING: IMPROVING CLASSROOM LEARNING THRU ICT	12/01/2024	12/10/2024	80	TECHNICAL	CONTINUING PROFESSIONAL DEVELOPMENT CENTER FOR TEACHER TRAINING CENTER (CPDCF)
	SEMINAR ON EDUCATIONAL INNOVATION AND PEDAGOGIES FOR TEACHERS OF MAPEH MAJOR	11/15/2024	11/24/2024	80	TECHNICAL	CONTINUING PROFESSIONAL DEVELOPMENT CENTER FOR TEACHER TRAINING CENTER (CPDCF)
	-----nothing follows-----					
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	JUDGING COMPETITIONS/ EVENTS	1st placer (Coach) in 100m Dash-SB- TOWN MEET 2024			PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE), INC.	
	LEADERSHIP	1st placer (Coach) in 200m Dash-SB- TOWN MEET 2024			-----nothing follows-----	
	GOOD ORAL AND COMMUNICATION SKILLS	NOTRE DAME OF ABUYOG INC. MARCHING BAND MODERATOR				
	EVENT FACILITATION	ST. ANTHONY DE PADUA PARISH CHOIR MAYORGA, LEYTE				
	COMPUTER LITERATE	LNU BPED TOP MODEL 2021- WATER				
	SINGING	LNU MUZIK HARMONIE				
	CHOREOGRAPH DANCE	LNU BANDA DUMAGSA				
	-----nothing follows-----	LEADERSHIP AWARD-SUPREME STUDENT GOVERNMENT (SSG) PRESIDENT				
(Continue on separate sheet if necessary)						
SIGNATURE					DATE	MARCH 03, 2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO

If YES, give details: RESIGNED FROM A PRIVATE SCHOOL

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MARICAR C. TEGERO	TACLOBAN, CITY	9084803456
MICHELLE GRACE M. TIOZON	MAYORGA, LEYTE	9399399308
CHERYL FAITH A. YARE	ABUYOG, LEYTE	9639629244

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC ID/License/Passport No.: 2059997 Date/Place of Issuance: 06/26/2023 / Tacloban City	<i>faith yare</i> Signature (Sign inside the box) MARCH 03, 2025 Date Accomplished	  Right Thumbmark
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SUBSCRIBED AND SWORN to before me this 03 MAR 2025, affiant exhibiting his/her validly issued government ID as indicated above.

Arty Quenette S. Papanic, Jr., LPT

NOTARY PUBLIC

Abuyog, Javier, MacArthur Mayorga, Lapaz, Leyte

N.C. No. 04-24-01 valid until December 31, 2025

Roll of Attorneys 3078910

PTR No. 032206101092005 PNLG Attyur, Leyte

IBP No. 481385 Issued on 12-06-2024

Brgy. Poblacion, District 2, MacArthur, Leyte

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from the most recent first.

- **Duration:** July 17, 2023 – Present
- **Position:** Teacher and Marching Band Moderator
- **Name of Office/Unit:** MAPEH Club
- **Immediate Supervisor:** Sr. Jean L. Borres, OND
- **Name of Agency/Organization and Location:** Notre Dame of Abuyog, Inc./ Brgy. Buntay Abuyog Leyte

• List of Accomplishments and Contributions (if any)

- Improved and optimized the **Annual Improvement Plan (AIP)** for **S.Y. 2023-2024** and **2024-2025** by incorporating impactful learning activities aligned with the school's objectives, ultimately fostering students' comprehensive growth and holistic development.
- Honed students' research writing skills from **S.Y. 2024-2025** enabling them to demonstrate their investigative abilities through real-world research projects. These projects helped students develop critical thinking, enhance analytical skills, and gain a deeper understanding of the entire research process.
- Coached and mentored students in **MAPEH-related competitions**, encouraging the development of their **artistic and athletic abilities**. Through tailored training sessions and hands-on practice, students were motivated to push their limits, build discipline, and develop resilience, which contributed to their overall success in various competitions.
- Organized and executed a comprehensive **MAPEH Week celebration**, engaging students in interactive activities that showcase their talents in music, arts, and sports.
- Led the **NDAI Marching Band**, igniting students' passion for playing musical instruments while giving them the opportunity to display their dance skills. This initiative helped build a sense of pride and achievement as students showcased their talents in live performances and events.

• Summary of Actual Duties

- A responsible and dedicated teacher who is committed to delivering quality education to young learners by providing engaging and meaningful activities aligned with the curriculum competencies. Definitely ensures students' diverse needs are met, through personalized instruction and support, fostering an inclusive learning environment. Other than that, I help students develop a love for learning and boost their confidence, more to encouraging them to believe in their abilities. In return, this enhances not only students' knowledge but also builds essential skills for success in future endeavors.
- As a research adviser, I instruct students on the technical aspect of research, of course ensuring that the content is not overlooked. Also, I guide them through the entire research writing process while emphasizing the importance of collaboration and integrity in academic writing. My role also involves assisting students in

developing meaningful and impactful research projects. More than that is, I encourage critical thinking and innovative approaches to problem-solving among my students in research.

- I have played a significant role in developing the Annual Improvement Plan (AIP) at our school, contributing to the creation of activities designed to help students enhance their skills in music, arts, physical education, and health. As a MAPEH teacher, my goal is not just for students to identify their talents, but also to understand how they can apply these in meaningful ways. Additionally, I aim to foster an environment where students are encouraged to explore their potential and express themselves creatively. Ultimately, I believe that in this way, students will be able to grow both academically and in extracurricular activities.
- I have coached and mentored students in MAPEH-related competitions, focusing on music, arts, and sports. Through proper guidance and dedicated training, these students were able to excel in their respective fields. I also instill values such as resilience, time management, and sportsmanship. Many of these students have gone on to receive recognition and awards, further motivating them to pursue excellence in their passions.
- I take charge of organizing the NDAI Marching Band, where I assist in developing students' skills in playing instruments, composing music, dancing, and performing at various celebrations throughout Abuyog. In addition to building musical and performance skills, I also focus on fostering teamwork, discipline, and a strong sense of community among the students. The band plays a significant role in local events, showcasing the students' hard work and dedication while representing our school and town with pride.


KRISTINE APPLE C. DE PAZ

(Signature over Printed Name
of Employee/Applicant)

Date: **March 03, 2025**