

RIVAH SHANE P. LLANO

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To:

DR. EDGARDO E. TULIN

University President
Visayas State University
VisCA, Baybay City, Leyte

29 December 2023

Dear Dr. Tulin,

Good day!

Please consider this letter as my intent to apply as a part-time instructor in your established institution. I heard that you are looking for an instructor for the second semester S.Y. 2023-2024. Given my credentials, I believe that I am qualified to teach in your school.

I graduated my Bachelor's degree in Forestry on June 14, 2019 at Visayas State University and took my licensure examination on the same year and passed. My first job was a GIS operator in DENR-CENRO Palo for 9 months. To continue to develop myself academically, I resigned and started pursuing my graduate degree on October 2020 enrolling Master of Science in Forestry at Visayas State University and right after my graduation, I applied as a part-time instructor at the College of Forestry and Environmental Science for two semesters. I handled subjects like Forest ecology, Forest business management, wood technology and agroforestry.

I love sharing what I have learned to students especially in the field of forestry. I believe that I am ready to take the responsibilities as I have already equipped myself with skills and learnings which I have gained through the experiences from teaching, series of lectures I attended in the graduate school and in the different seminars and trainings I attended in the past.

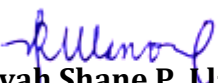
Please refer my curriculum vitae for more detail that will further substantiate my education and experience.

I would appreciate an opportunity to meet you and discuss further. If you have any questions relating my experiences, please do not hesitate to contact me at 09295827311/09709956054 or e-mail me at rivahshanellano@gmail.com.

Thank you for considering my application and taking time to read my Curriculum vitae.

I look forward to hearing from you.

Sincerely,


Rivah Shane P. Llano
Applicant