

June 28, 2021

DR. ELIZABETH S. QUEVEDO
Department Head
Department of Pure and Applied Chemistry
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Quevedo,

A pleasant day! I would like to apply as an Instructor for the Department of Pure and Applied Chemistry. As requested enclosed herewith are the necessary requirements for the said application.

My name is Mervin June B. Gasatan, a graduate of BS in Chemistry and a former RA 7687 DOST-SEI Scholar from the Visayas State University. The recent pandemic has forced educational institutions in our country to adopt a new method of teaching which is very different from the classical face-to-face scenario. It is not only the students that are subjected to an adjustment period, the instructors are also affected. Even with my one year of experience in the traditional classroom setting, I know that teaching in this semester may bring up some difficulties. But I think that I can easily adjust to this new environment with the aid of my familiarity of exploring unfamiliar programs (and be able to use it) and my experience in interacting with students.

Also, I believe your institution could give me the best avenue for growth as I would like to deal partly with instruction in my future career path. Likewise, I will exert my best efforts to meet your expectations in the case that I will be hired in your good office. I believe that with the proper trainings and seminars, which I would love to undergo, I could be an asset to your institution.

I can be reached anytime via email mervinjune.gasatan@vsu.edu.ph or my mobile number 09291624464.

Thank you for taking the time in reading my letter. More power and God bless.

Sincerely,


MERVIN JUNE B. GASATAN