

January 13, 2020

JUNDY R. CASTIL  
Department Head  
Department of Mechanical Engineering  
Visayas State University  
VISCA, Baybay City, Leyte

Respected Sir,

With regard to the job posting on the website for the position of a Instructor (1) position (<http://jobs.vsu.edu.ph/>), I wish to be considered as one of the viable professional applicant. I am well qualified for the position and would offer all that you would require for the post as mentioned in your advertisement.

I graduated last March 2018 with a Bachelor of Science degree in Mechanical Engineering from the Cebu Institute of Technology – University and passed the Licensure Examination for Mechanical Engineers in August 2018. I have been in practice as a licensed Mechanical Engineer for several months and could bring some real-world experience to the college teaching role. I wish to bring my knowledge, skills, and commitment to excellence to your school's innovative environment. Though I haven't had a teaching experience yet, I believe that I am ready to take the responsibilities of an instructor as I have already equipped myself with skills and learnings which I have gained through the series of lectures I attended in college and in the different seminars and trainings I attended in the past.

Please refer my resume for more detail that will further substantiate my education and experience. I am hoping that you will give me an opportunity to have my first teaching experience in your reputed school. Thank you so much for your valuable time and consideration, I am waiting for your positive response. You can contact me at (09979707996) or email me at ([winniedaynecarillo@gmail.com](mailto:winniedaynecarillo@gmail.com)). I would like to welcome an opportunity to be a part of your institute as a college instructor.

Sincerely,

Winnie Dayne Carillo