

May 30, 2025

**Engr. John Christian L. Gaviola**  
Head, Department of Civil Engineering  
Visayas State University  
Visca, Baybay City, Leyte

Dear Engr. Gaviola,

I am writing to apply for the **Assistant Professor IV** position in your department.

Sincerely,

  
**HANZEL N. MEJIA, PhD**