

ISABEL E. BIHAG

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February 3, 2022

VICTOR B. ASIO, PhD

Dean, College of Agriculture and Food Science
Visayas State University
Visca Baybay City, Leyte

THRU: MANUEL D. GACUTAN, JR., PhD
Head, Department of Animal Science

Dear Dr. Asio:

Greetings!

Please consider this letter as my intent to apply for a Part-time Instructor in your established institution. I have seen this job posted on a Facebook page, Department of Animal Science-VSU, that you are looking for a Part-time Instructor for the opening of 2nd semester A.Y. 2021-2022. Given my qualifications, I believe that I am qualified to teach in your school.

I graduated last March 2017 from Cebu Technological University with a bachelor's degree in Agriculture major in Animal Production and passed the Licensure Examination for Agriculture in November 2017. To continue to develop myself academically, I started pursuing my master's degree in August 2019 enrolling in the Graduate School of Visayas State University. My degree of concentration is a Master of Science major in Animal Science.

Though I haven't had a teaching experience yet, I believe that I am ready to take the responsibilities of a teacher as I have already equipped myself with skills and learnings which I have gained through the series of lectures, and I attended in the different seminars and training in the past.

I chose to submit my application to your institution as my colleagues told me that you provide a very good opportunity for your teachers to hone their skills, and to improve themselves by participating in various professional development workshops and trainings.

I am hoping that you will give me an opportunity to have my first teaching experience in your reputed school. Thank you for considering my application. I am looking forward to your positive response.

Sincerely,



ISABEL E. BIHAG
Applicant