

VISAYAS STATE UNIVERSITY
PERSONAL DATA SHEET
For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME	V A L E N Z O N A																																				
	T O M M Y																																				
	B O L A N I O																																				
FIRST NAME		2. NAME EXTENSION (e.g. Jr., Sr.)																																			
MIDDLE NAME																																					
3. DATE OF BIRTH (mm/dd/yyyy)										05/30/1987					11. PRESENT ADDRESS					Purok 5, Brgy. Gabas, Baybay City, Leyte																	
4. PLACE OF BIRTH										BAYBAY CITY, LEYTE																											
5. SEX										<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female																											
6. CIVIL STATUS										<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____					12. ZIP CODE					6521																	
															13. TEL. NO./CEL. NO.					+639922601092																	
															14. PHILHEALTH NO.					13-025093238-4																	
7. CITIZENSHIP										FILIPINO					9. WEIGHT (kg)					70					15. TIN					267-979-909-000							
8. HEIGHT (m)										1.72					10. BLOOD TYPE					O+										1210-2273-0654							
17. SPOUSE'S SURNAME										VALENZONA										18. NAME OF CHILD (Write full name and list all)										DATE OF BIRTH (mm/dd/yyyy)							
FIRST NAME										RICHEL										LUKE TRAVIS H. VALENZONA										04/29/2014							
MIDDLE NAME										HERMOSO										MARY TRIXIE H. VALENZONA										06/26/2015							
19. HIGHEST EDUCATIONAL ATTAINMENT <i>(Please check and underline the specific)</i>										[] Elementary (Grade ____ / Graduated)																											
										<input checked="" type="checkbox"/> High School (1st, 2nd, 3rd, 4th, <u>Graduated</u>)																											
										[] College (1st, 2nd, 3rd, 4th_ Graduated) Degree:																											
20. CAREER SERVICE ELIGIBILITY										<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify:																											
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)										POSITION TITLE (Write in full)					DEPARTMENT / AGENCY / OFFICE / COMPANY /PROJECT (Write in full)					SALARY (Daily or Monthly)					STATUS OF APPOINTMENT (Perm/Temp/ Job Order)					GOV'T SERVICE (Yes / No)							
From					To																																
07/30/2021					PRESENT					UTILITY / MESSENGER					ICTMC-MIS					13,200					Job Order					Yes							
05/01/2017					06/30/2021					UTILITY / MESSENGER					DCST					13,200					Job Order					Yes							
05/01/2016					12/30/2017					FARM WORKER					Eco-FARMI					10,000					Job Order					Yes							
02/03/2014					12/20/2016					CARETAKER					CARI'S FARM LINTAON					6,000					Job Order					No							
03/02/2011					06/12/2013					BARISTA					ROYAL BAKERY, KSA					25,000					Job Order					No							
1/20/2008					1/30/2011					BARISTA/WAITER					CAPTAINS GRILL AND RESTOBAR					8,000					Job Order					No							
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)										Proficiency (Please check)			REMARKS																								
										Highly Skilled													Average					Fair									
ELECTRICAL WIRINGS															/																						
MAINTENANCE SERVICES										/																											
BARTENDING										/																											
FARMING															/																						
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)										INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS					CONDUCTED/ SPONSORED BY (Write in full)																				
										From																	To										
ELECTRICAL WIRING SYSTEM REPAIR AND MAINTENANCE										04/13/2023					05/24/2023					356					Visayas Status University ,BAYBAY CITY, LEYTE												
NC2 BARTENDING										05/06/2011					7/20/2011					357					BAYBAY CITY, LEYTE												

I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO. CCI201913050205 ISSUED AT: BAYBAY CITY ISSUED ON (mm/dd/yy): 01/06/2023

SIGNATURE : TOMMY VALENZONA DATE ACCOMPLISHED: (mm/dd/yyyy) 06/16/2023