

May 12, 2024

HONEY SOFIA V. COLIS

Director, HRMO
Visayas State University
Baybay City, Leyte

Dear Ms. COLIS,

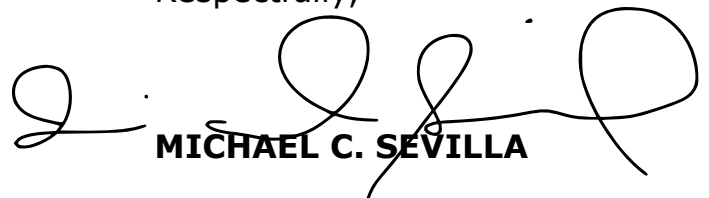
This shall serve as my application for the position of Attorney IV (Plantilla Item No. ATY4-8-2010) at the Visayas State University (VSU). I am Michael C. Sevilla, a graduate of the University of San Carlos with a degree in Bachelor of Arts in Political Science, and a graduate of the Juris Doctor (formerly LLB) program of the Western Leyte College of Ormoc, Inc. (WLC). I was admitted to the Philippine Bar in May 2022.

After having been admitted to the Philippine Bar, I started working as an associate lawyer at Escalon and Escalon Law Office in Ormoc City, with the Dean of the WLC – School of Law as the managing partner. My responsibilities include preparing and drafting legal briefs and demos, legal opinions, pleadings, dealing with consultations, and attending court hearings in Ormoc City, Tacloban City, Baybay City, and Cebu, among others. Long hours and constant pressure in a highly adversarial environment, while delivering utmost service, is something I am already very experienced in.

Since June 2023 until present, I have taught at WLC – School of Law for three (3) semesters. Aside from teaching, assisting the Dean in various administrative to-dos is part of my tasks. In September 2023 to February 2024, I was hired by the City College of Ormoc as one of its undergraduate instructors.

With my professional experience, I am most suited and qualified to fill in said vacant position at VSU. Attached in this e-mail are the documents required by the Civil Service Commission for the application. For clarification, you may call me at (0918) 234-9579.

Respectfully,



MICHAEL C. SEVILLA