Revised 2017	DERSO	NAL DAT	A SH	IFF'	T			
	and the second s		1					
concerned.	ation made in the Personal Data Sheet and th					/criminal case/s a	gainst the pe	erson
READ THE ATTACHED GUIDE Print legibly. Tick appropriate boxes	TO FILLING OUT THE PERSONAL DATA SHE s () and use separate sheet if necessary. Indicate	EET (PDS) BEFORE ACCOMPL N/A if not applicable. DO NOT AB	JISHING THE BREVIATE.	PDS FORM	1. CS ID No.	21032 1213	(Do not fill up.	For CSC use only)
I. PERSONAL INFORMATIO								
2. SURNAME	GERALDO							
FIRST NAME	MONA NENA					NAME EXTENSION (JF	R, SR) NO	DNE
MIDDLE NAME	BESTUDIO							7
DATE OF BIRTH (mm/dd/yyyy)	11/04/1986	16. CITIZENSHIP		☑ Filipino ☐ Dual Citizenship				
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizer	□ by birth ship, Pls. indicate			by naturalization country:		
5. SEX	☐ Male ☐ Female	please indicate the de						~
6 CIVIL STATUS	☐ Single ☑ Married	17. RESIDENTIAL ADDRESS	206				M. L. QUEZON	
6 CIVIL STATUS	☐ Widowed ☐ Separated	Control (Addison Production of the Control	House/Block/Lot No.			DC	Street	
	Other/s:		Subdivision/Village				DOMINGO VELOSO Barangay	
7. HEIGHT (m)	1.47			BAYBAY City/Municipalit	ity		LEYTE Province	
8. WEIGHT (kg)	60kg	ZIP CODE			9-1	6521		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	Ho	206 use/Block/Lot	Mo		M. L. QUEZON Street	
10. GSIS ID NO.	NONE			userBiocivLoc		DC	OMINGO VELOS Barangay	0
11. PAG-IBIG ID NO.	1211-7591-5190			BAYBAY Dity/Municipalit			LEYTE Province	
12. PHILHEALTH NO.	13-025323588-9	ZIP CODE		6521		uskini saca	erich Me	
13. SSS NO.	34-1533412-2	19. TELEPHONE NO.			757711	NONE	Tell are	White
14, TIN NO.	334-723-256	20. MOBILE NO.			0	935-946-8586		
15, AGENCY EMPLOYEE NO.	NONE	21. E-MAIL ADDRESS (if any)		mo	nanena.g	eraldo@vsu.e	edu.ph	
II. FAMILY BACKGROUND								
22. SPOUSE'S SURNAME	GERALDO	NAME EXTENSION (JR., SR) NONE	23. NAME of CH	IILDREN (Wri	ite full name and	d list all)	DATE OF BIR	TH (mm/dd/yyyy)
FIRST NAME	ARIAN WEN	NAME EXTENSION (JR., SK) NONE	ATH	ENA CHAR	RLOTTE B. G	SERALDO	03/2	1/2004
MIDDLE NAME	RESANO			7				
OCCUPATION	MACHINE OPERATOR							
EMPLOYER/BUSINESS NAME	HIWIN CORP.							
BUSINESS ADDRESS	TAICHUNG, TAIWAN							
TELEPHONE NO.	NONE							
24. FATHER'S SURNAME	BESTUDIO							
FIRST NAME	MARFELITO	NAME EXTENSION (JR., SR) NONE						
MIDDLE NAME	AUTIDA							
25. MOTHER'S MAIDEN NAME	NENA CABALLES CALA							1
SURNAME	BESTUDIO							
FIRST NAME	NENA							
MIDDLE NAME	CALA			(0	Continue on se	parate sheet if neces	sary)	
III. EDUCATIONAL BACKG	ROUND							COLIOI ADOLUDI
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE (Write in full)	E/COURSE		ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	BAYBAY SOUTH CENTRAL SCHOOL	PRIMARY	Property School	From 1993	To 1999	GRADUATED	1999	NONE
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	HIGH SCHOOL	. \	1999	2003	GRADUATED	2003	NONE
VOCATIONAL /	NONE				+			
TRADE COURSE COLLEGE	VISAYAS STATE UNIVERSITY	BS in AGRIBUSINESS		2011	2015	GRADUATED	2015	NONE
GRADUATE STUDIES	NONE							
		Continue on separate sheet if nece	ssary)					
SIGNATURE				D	ATE	81	2023	

	ER SERVICE/ RA		DATING	DATE OF				LICENSE (if a	applicable)
SDECIAL LAWS/CES/CSEE RATIO		RATING (If Applicable)	EXAMINATION / PLACE (EXAMINATION / CONF	ERMENT	NUMBER	Date of Validity	
CAR	EER SERVICE	PROFESSIONAL	82.22	08/06/2017	SAINT JOS	EPH COLLEGE MA	ASIN CITY		
34. H-14. 14. 15. H-17.	all records	CONTRACTOR OF THE ARIST SEPTEMBER		or an experience of the second			7/4.011		
							Zin of pylétic		
							QCD183+		
- 4									
			-						
N MUBRE	XPERIENCE		(Cor	ntinue on separate sheet if	necessary)				
		ent. Start from your recent	work) Descripti	on of duties should b	e indicated in	the attached Work	Experience si	heet.	
(mi	JSIVE DATES m/dd/yyyy)	POSITION TI (Write in full/Do not a		DEPARTMENT / AGE COMPA (Write in full/Do no	NY	MONTHLY/DAILY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From 08/02/2022	To Present	ADMINISTRATIVE AIDE	III	VSU, BUDGET OF		13,572/ MOS	INCREMENT	REGULAR	YES
	08/1/2021	ADMINISTRATIVE AIDE		VSU, BUDGET OF		616.91/DAY		CASUAL	YES
	12/31/2020	ADMINISTRATIVE AIDE		VSU, BUDGET OF		591.77/DAY		CASUAL	YES
04/17/2017	08/16/2020	ADMINISTRATIVE AIDE	1	VSU, BUDGET OF	FICE	9,961.20/ MOS		JOB ORDER	YES
04/01/2016	04/01/2020	CASHIER/STORE CREV	V	FRESH BERRY FO	OODS				
				CORPORATION		275/DAY		REGULAR	YES
						0.3 0.5 0.5			
					- Charles and	7000		The second second	THE RESERVE
	Z1-2-1-1-1						ili, exist		
		20.5							
							CH AT T		20 7 70 1/2
						MATARA	7 38mm 134		(See Look
							156) ANT (-	100105-5	12 20 20
						HAPRA	DITUHDIAT	1000	44.00
							38041		
							- L-10161 4 (1/2 (1)		
				-		A LAC SELL	110		
							galler a		200,000
							2.65.1		Mag var
	No. of Contract of						-		
								- Volume 14 - Ost	
SHEA .									
		- 121	(Con	tinue on separate sheet if i	necessarv)		08 (18 1 18		
SIGNA	TURE	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	Q ?	4.0.0a F	DATE	8	11/2023		
								FORM 212 (Revised 20	017), Page 2 of 4

NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK		
Administrative Personnel Association	From	То	98.50	Member/ Designated- Treasurer			
uministrative Personnel Association		08/17/2021	present		member/ Desi	gnated-Treasurer	
						1001 2000 1000 1000 1000	
	27.4						
II. LEARNING AND DEVELOPMENT (L&D) !!	NTERVENTIONS/TRAINING PRO		ENDED		egerial positions!		
tart from the most recent L&D/training program and include only the relevant L&D/training taken for 0. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE		NUMBER OF HOURS	Type of LD	CONDUCTED/ SPONSORED BY (Write in full)	
RONTLINE AND EXCELLENT CUSTOME	ER SERVICE	From 11/09/2022	To 11/11/2022	24HRS	Technical	PERSONNEL OFFICERS ASSOCIATION THE PHILIPPINES, INC. (POAP)	
AWS AND RULES ON GOVERNMENT E		09/13/2022	09/16/2022	32 HRS	Technical	COA, PALO LEYTE	
UBLIC FINANCIAL MANAGEMENT TRAI SO 9001:2015 Awareness/ Re-awareness		08/03/2022 11/27/2020	08/05/2022 11/27/2020	24 HRS 3 hrs	Technical Technical	VISAYAS STATE UNIVERSITY VISAYAS STATE UNIVERSITY	
CYBER SECURITY TRAINING	vvebillal	12/18/2019	12/19/2019	16hrs	Technical	VSU CONVENTION CENTER	
ND ORIENTATION WORKSHOP FOR JO	OB ORDERS	1/28/2019	1/28/2019	8hrs	Technical	ODAHRD, VSU BAYBAY CITY LEYTE	
RISK ASSESSMENT AND DOCUMENTAT	ION TRAINING	01/17/2019	01/18/2019	12hrs	Technical	VISAYAS STATE UNIVERSITY	
RIENTATION ON BASIC CUSTOMER SI ALUES	ERVICE AND WORK	09/05/2017	09/05/2017	8hrs	Technical	VISAYAS STATE UNIVERSITY	
SUCC BASIC COOPERATIVE SEMINAR		10/06/2017	10/06/2017	8hrs	Technical	vsucc	
RE-EMPLOYMENT SEMINAR AND LABO	OR EMPLOYMENT	04/17/2015	04/17/2015	8hrs	Technical	DOLE AND POEA	
ERSONALITY DEVELOPMENT AND BUS	SINESS ETHICS SEMINAR	09/14/2013	09/14/2013	8hrs	Technical	VSU, CME	
USINESS FORUM WITH GUEST SPEAK NDOKS	ER"SANDY JAVIER" OF	07/03/2012	07/03/2012	8hrs	Technical	VSU, CME	
	view and the M					1	
				- Paul 6		August de la ferrage de	
		2000					
		soft Laur	3		225	2.14.5.24.4	
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				Tall Barrier	E 8 90,554		
	VA. 12 CO. 1					teres foreste en la constate	
-						are territoria.	
		TO STATE OF THE PARTY OF T	Ac	-			
	(Con	tinue on separate s	sheet if necessary)	1 1	1.00	The semantical and the season of	
III. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. MEMBERSHIP IN ASSOCIATION/ORGANIZATI (Write in full)	
BROWSING THE NET	NONE					NONE	
COMPUTER LITERATE					112111000		
MOTORCYCLE DRIVING							
	(Con	tinue on separate s	sheet if necessary)				
		1				-1.1	
SIGNATURE		1.		DA	TE	81/2023	

34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immedia				
Bureau or Department where you will be apppointed,	ate supervision over you in the Office,	100		
a. within the third degree?	YES IN	0		
b. within the fourth degree (for Local Government Unit - C	YES N	0		
	If YES, give details:			
35. a. Have you ever been found guilty of any administrative of	☐ YES ☑ NO			
		If YES, give details:		
b. Have you been criminally charged before any court?		☐ YES ☑	NO	
		If YES, give details:		
		Date Filed: Status of Case/s:		
36. Have you ever been convicted of any crime or violation of				
any court or tribunal?	any law, decree, ordinance or regulation by		NO	
and the second of the second development of the second of		If YES, give details:		
 Have you ever been separated from the service in any of t dropped from the rolls, dismissal, termination, end of term, 			NO	
the public or private sector?	, ou contract or pridood out (abolition) in		to transfer of work	
38. a. Have you ever been a candidate in a national or local el	ection held within the last year (except	□ YES □	Z NO	
Barangay election)?		If YES, give details:		
b. Have you resigned from the government service during	the three (3)-month period before the last	YES [Z NO	
election to promote/actively campaign for a national or local		If YES, give details:		
39. Have you acquired the status of an immigrant or permaner	nt resident of another country?	☐ YES [7 NO	
		If YES, give details (cou		
		Ordal and an Acids	resing a range of season of ordinary	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) M			. W. P.S V.O 935-0000 212-02	
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please	se answer the following items:			
Are you a member of any indigenous group?		YES E	☑ NO	
b. Are you a person with disability?		If YES, please specify:		
		If YES, please specify ID N		
c. Are you a solo parent?				
		If YES, please specify ID N	0:	
41. REFERENCES (Person not related by consanguinity or affinity to applic	cant /appointee)			
NAME	ADDRESS	TEL. NO.		
ALICIA M. FLORES	Budget Office	1009		
LOUELLA C. AMPAC	ODF	1061	-	
40				
 I declare under oath that I have personally accomplished the statement pursuant to the provisions of pertinent laws, 			e	
authorize the agency head/authorized representative to ve	[18] [18] [18] [18] [18] [18] [18] [18]	I agree that any	MONA NENA B. GERALDO	
misrepresentation made in this document and its attachr	를 하고 있다면 하는 사람들은 사람들은 사람들은 다음을 하는 것이 되었다. 그리고 있는 것은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들		PHOTO	
against me.				
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)				
PLEASE INDICATE ID Number and Date of Issuance				
Government Issued ID: Drivers License				
ID/License/Passport No.: H12-18-002500	ox)			
Date/Place of Issuance: LTO,BAYBAY CITY,LEYTE				
	Date Accomplished		Right Thumbmark	
SUBSCRIBED AND SWORN to before me this	AUG 2023 affiant exhibiting	ng his/her validly issued govern	ment ID as indicated above	
Cosses, as a property of the angle of the an	, andre exhibite		in to indicated above.	
	Man			
	ATTY PISANE GUINOCOR			
	VSU Cire Legal Officer			
	Person Administering Oath	1		
			CS FORM 212 (Revised 2017) Page 4 of	