



# SHERYL M. MERCADO

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## PRC LICENSE

SEPTEMBER 2018 – PRESENT

**LICENSED PROFESSIONAL TEACHER**, PROFESSIONAL REGULATION COMMISSION

## WORK EXPERIENCE

MARCH 2016 – PRESENT

**PTS II**, COMMISSION ON HIGHER EDUCATION REGIONAL OFFICE VIII

Serves as the Quick Response Officer of the K to 12 Transition Program Unit. Is in charge of collecting submissions from HEIs regarding their transition plans/strategic faculty and staff development plans. Performs technical and administrative support for the implementation of the SIKAP Grant.

JULY 2014 – MARCH 2016

**TEACHER**, KUMON TACLOBAN LEARNING CENTER

Served as teacher for Reading Course across multiple year levels. Maintained files and database of student records.

JUNE 2013 – APRIL 2014

**TEACHER**, ST. BENEDICT COLLEGE TACLOBAN CITY

Served as teacher for a two year vocational course (Science) for 1<sup>st</sup> year level college students. Maintained files and database of student records.

DECEMBER 2012– MAY 2013

**OFFICE STAFF**, COUNTRY BANKERS LIFE INSURANCE COMPANY

Served as Office staff responsible for the processing of application and disbursement of loans on insurance, lending and other similar financial transactions. Maintained files and database of clients' records.

JUNE 2011 – AUGUST 2012

**TEACHER**, CENTER FOR CHANGE, LEYTE PHILIPPINES

Served as teacher for different subjects for elementary students. Maintained files and database of student records. Provided tutoring services to students.

## EDUCATION

2017-2019

**MASTER OF ARTS IN EDUCATION**, EASTERN VISAYAS STATE UNIVERSITY  
TACLOBAN CITY

2007-2011

**BACHELOR IN SECONDARY EDUCATION**, EASTERN VISAYAS STATE UNIVERSITY  
TANAUAN, LEYTE

2003-2007

**SECONDARY EDUCATION**, STA. FE NATIONAL HIGH SCHOOL  
STA. FE, LEYTE

1997-2003

**ELEMENTARY EDUCATION**, MARIQUITA CINCO MEMORIAL SCHOOL & STA. FE  
CENTRAL SCHOOL  
ALANGALANG, LEYTE & STA. FE, LEYTE

## SKILLS

- COMPUTER LITERATE
- ORGANIZATIONAL SKILLS
- DANCING
- TEAMWORK AND COORDINATION

## TRAININGS AND SEMINARS

DOCUMENTATION COMMITTEE MEMBER OF THE 2020 ASEAN MONTH CELEBRATION OF THE COMMISSION ON HIGHER EDUCATION REGIONAL OFFICE VIII	AUG. 28, 2020	CHEDRO VIII AND PAFTE RO8
ISO PROCESSES AND DOCUMENTED INFORMATION	DEC. 20, 2019	CHEDRO VIII
ISO UPDATES AND BUDGET & TREASURY MANAGEMENT SYSTEM ORIENTATION	DEC. 19, 2019	CHEDRO VIII
ORIENTATION OF THE CHED REGIONAL OFFICES ON THE IMPLEMENTATION OF THE GEMS AND THE STEP	OCT. 25, 2019	CHEDRO VI
CONSULTATION AND INFORMATION SESSION WITH THE CENTER OF EXCELLENCE AND CENTER OF DEVELOPMENT EDUCATION INSTITUTIONS FOR THE REVISED AND EXPANDED CONTINUING PROFESSIONAL EDUCATION (RECPE) GRANT CALL FOR APPLICATIONS 2019	OCT. 1, 2019	CHED CENTRAL OFFICE

CONVERGENCE PLANNING: STRATEGY AND ACTION	DEC. 14, 2018	CHEDRO VIII
INFORMATION, EDUCATION AND COMMUNICATION ADVOCACY FOR THE ELDERLY AND PERSONS WITH DISABILITY	DEC.10, 2018	CHEDRO VIII
AWARENESS SEMINAR ON GENDER-RELATED ISSUES AFFECTING STUDENTS IN HEIs	OCT. 8, 2018	CHEDRO VIII
TRAINING WORKSHOP ON THE FUNCTIONALITY OF UNIFAST TERTIARY EDUCATION SUBSIDY (TES)	SEP. 25, 2018	CHEDRO VIII
PARTNERS' PORTAL DESIGNED FOR HIGHER EDUCATION INSTITUTIONS	JULY 27 & 30, 2018	CHECDRO VIII
2018 MID-YEAR PLANNING AND REVIEW	JULY 13, 2018	CHEDRO VIII
REGIONAL ASSEMBLY AND CONSULTATION WITH DELIVERING AND SPENDING HEIs UNDER THE SCHOLARSHIP FOR GRADUATE STUDIES IN REGION VIII	MAY 18, 2018	CHEDRO VIII
PERSONALITY DEVELOPMENT SEMINAR: PERSONAL DEVELOPMENT AND PROFESSIONAL COMPETENCE WITH GENDER PERSPECTIVE NATIONWIDE INFORMATION CARAVAN FOR RA 10931	APRIL 25, 2018	CHEDRO VIII
SEMINAR - WORKSHOP ON IMPLEMENTING THE GENERAL EDUCATION CURRICULUM THROUGH OUTCOME-BASED EDUCATION	APRIL 17, 2018	CHEDRO VIII, EVAHEI & REX BOOK STORE
GAD ORIENTATION: REVISITING CMO 1, s.2015 - ESTABLISHING THE POLICIES AND GUIDELINE ON GAD IN THE COMMISSION ON HIGHER EDUCATION AND HIGHER EDUCATION INSTITUTIONS	MARCH 8, 2018	CHEDRO VIII
RESEARCH PRESENTATION IN SEMINAR IN PHYSICS - CURRICULUM AND INSTRUCTION IN THE K-12 PHYSICS CLASSROOM: A SEMINAR IN PHYSICS	MARCH 4, 2018	EVSU MAIN-GRAD SCHOOL
FORUM ON CHED UPDATES YEAR-END PLANNING WORKSHOP	JAN. 24, 2018	CHEDRO VIII & EVAHEI
POLICY AND PROCESS EVALUATION WORKSHOP FOR CHED REGIONAL OFFICES - VISAYAS AND MINDANAO	DEC. 8 & 11, 2017	CHEDRO VIII
ZONAL DELIVERING HIGHER EDUCATION INSTITUTION ASSEMBLY	NOV. 29, 2017	CHEDRO VI
TRAINING ON COMPUTER-AIDED DATA ANALYSIS FOR RESEARCH	OCT. 27, 2017	CHEDRO VIII

CHED STEM TEACHERS' TRAINING REGIONAL ROLL-OUT- REGIONS VII AND VIII	OCT. 17, 2017	CHEDRO VIII
MONITORING AND EVALUATION: CAPACITY BUILDING FOR THE REGIONAL K TO 12 TRANSITION PROJECT MANAGEMENT UNIT	SEPT. 22, 2017	CHEDRO VII
SCHOLARSHIP FOR GRADUATE STUDIES-LOCAL ONBOARDING AND DISBURSEMENT PROCESS	AUG. 18, 2017	CHEDRO VI
WORKSHOP FOR CHED REGIONAL OFFICES K TO 12 TRANSITION PROGRAM MANAGEMENT UNIT STAFF	AUG. 16, 2017	CHEDRO VI
K TO 12 SCHOLARS ONBOARDING AND SENDING HEI ORIENTATION	JULY 4, 2017	CHEDRO VIII
SEMINAR-WORKSHOP ON OBE-CURRICULUM MAPPING AND SYLLABUS MAKING	JAN. 24, 2017	CHEDRO VIII, EVAHEI & REX BOOK STORE
GENDER AND DEVELOPMENT ORIENTATION AND FINANCIAL LITERACY: THE BIBLICAL AND PRACTICAL WAY	DEC. 19, 2016	CHEDRO VIII
PROCESS EVALUATION AND POLICY WORKSHOP FOR THE CHED K TO 12 TRANSITION PROGRAM MANAGEMENT UNIT'S REGIONAL COUNTERPARTS	NOV. 16, 2016	CHEDRO VI
VISAYAS-WIDE SENIOR HIGH SCHOOL (SHS) CATCH-ALL TEACHER TRAINING FOR LOCAL STATE UNIVERSITIES AND COLLEGES (LUCs AND SUCs)	NOV. 10, 2016	CHEDRO VI
HIGHER EDUCATION STUDENTS WELFARE FORUM 2016	SEPT. 19, 2016	CHEDRO VIII
ORIENTATION-WORKSHOP ON AY 2016-2017 HEMIS DATA COLLECTION USING CHED ELECTRONIC COLLECTION AND KNOWLEDGE (CHECK) SYSTEM	SEPT. 9, 2016	CHEDRO VIII & EVRAHEI
VISAYAS (REGIONS 6, 7, 8 AND NEGROS ISLAND REGION) INTERAGENCY ROADSHOW ON GOVERNMENT TRANSITION PROGRAMS FOR DISPLACED HEI PERSONNEL AND HEI ADMINISTRATORS	AUG. 26, 2016	CHEDRO VII
JOINT INSTITUTIONAL DEVELOPMENT AND INNOVATION GRANTS AND LIFELONG LEARNER'S PROGRAM REGIONAL INFO SESSIONS	JULY 22, 2016	CHEDRO VIII
ONBOARDING OF THE CHED K TO 12 TRANSITION PMU	JULY 7, 2016	CHEDRO V
K TO 12 SCHOLARS' ONBOARDING AND SENDING HEIs ORIENTATION FOR ACADEMIC YEAR 2016-2017	JUNE 15, 2016	CHEDRO VIII

30-DAY COUNTDOWN TO SENIOR HIGH SCHOOL OPENING	MAY 13, 2016	DEPED TACLOBAN CITY DIVISION
TRAINING ON BASIC SELF-DEFENSE (GENDER AND DEVELOPMENT ACTIVITY)	APRIL 22, 2016	CHEDRO VIII
K TO 12 ROADSHOW AND SEMINAR WORKSHOP FOR THE REGISTRARS AND K TO 12 FOCAL PERSONS	APRIL 11, 2016	CHEDRO VIII
K TO 12 TRANSITION SCHOLARSHIP NOMINATION WORKSHOP	MARCH 11, 2016	CHEDRO VIII

## **REFERENCES:**

**GEORGE M. COLORADO, Ph.D.,CESO III**  
DIRECTOR IV  
888-1343  
CHEDRO VIII  
TACLOBAN CITY

**ENGR. SOCORRO Q. RAMOS**  
CHIEF EDUCATION PROGRAM SPECIALIST  
888-1343  
CHEDRO VIII  
TACLOBAN CITY

**MARCELO M. UY**  
CHIEF ADMINISTRATIVE OFFICER  
888-1343  
CHEDRO VIII  
TACLOBAN CITY