

July 15, 2024

ENGR. ELDON P. DE PADUA

Department Head

Department of Agricultural and Biosystems Engineering

Visayas State University

Visca, Baybay City, 6521 Leyte

Dear Engr. de Padua:

Greetings!

I hope this letter finds you well. I am writing this letter to express my interest in applying for the Instructor 1 position in the Department of Agricultural and Biosystems Engineering.

I am MA. NELIA N. LAGUE, and I graduated *Cum Laude* at the Visayas State University with a degree of Bachelor of Science in Agricultural and Biosystems Engineering in August 2022. Last September 2023, I successfully passed the licensure examination for Agricultural and Biosystems Engineers. Additionally, I have had the privilege to teach for one academic year in the department.

Throughout my academic and teaching tenure, I have gained ample knowledge, skills, and attitude which have equipped me with not only theoretical knowledge but also practical skills that are crucial for effective instruction in your department. I am eager to share my expertise to foster an engaging and productive learning environment for the students under your guidance.

I am confident that my dedication, skills, and passion in teaching will enable me to make a meaningful contribution to your department.

I would be glad to receive more information about this application process from your good office thru this email address nelialague1@gmail.com and contact number 0921-485-5002.

Thank you for giving me the time to apply for this position.
I look forward to hearing from you.