

Application  
Letter

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Ann Marie Bihag Managbanag  
Purok 3, Pangasugan,  
Baybay City, Leyte, 6521  
Email: annmarie.managbanag@gmail.com  
Phone Number: 09773654306

HONEY SOFIA V. COLIS  
Director, HRMO  
VSU, Baybay City, Leyte

November 3, 2024

**Subject: Letter of Intent for a Job Vacancy in your Good Office**

To Ma'am Colis,

Good day, Madam! I hope this letter finds you well. I am Ann Marie Managbanag from Pangasugan, Baybay City, Leyte, and I am a graduate of the Visayas State University with a Bachelor of Science in Chemistry degree in 2023. I am a Career Service Professional Eligible who passed the exam on March 3, 2024. I also recently passed the Chemical Technician Licensure Examination on October 16, 2024.

I would like to express my earnest desire to apply as Science Research Specialist I in your esteemed institution, as posted at the CSC Job Portal. I am interested in working in your company, as I believe that I can impart the knowledge I have acquired in the span of four years studying chemistry. I would also like to make use of my Career Service Professional Eligibility in offices like yours. It would be a privilege if I were given a chance to be selected in your esteemed institution. I am attaching herewith my documents for your reference.

I am hoping for a positive response to this application. If there are any queries concerning my application, please contact me at annmarie.managbanag@gmail.com or on my mobile number, 09773654306.

Thank you for your time and consideration in this letter of application

Sincerely,

  
Ann Marie Bihag Managbanag

Applicant